



**REGULAR MEETING
MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

AGENDA

**Monday, February 8, 2021
7:00 P.M.**

Attendance and Public Comment Procedures: Due to the current state of emergency, consistent with the Governor's Disaster Proclamation issued on November 13, 2020, and in accordance with 5 ILCS 120/7(e), the physical presence of a quorum of the corporate authorities being excused, participation by Village Board members at this meeting will be carried out remotely via the ZOOM meeting platform. The Mayor and Trustees' attendance shall occur via the Zoom meeting platform by accessing the [meeting link](#). All Trustees must participate in the meeting with a video-enabled webcam. Trustees using a webcam without a microphone may call into the meeting at (312) 626-6799, using Meeting ID 858 8663 5395; Password 140785.

Pursuant to Governor Pritzker's Executive Order 2020-71 physical attendance at this meeting shall be limited to 50 people. Therefore, attendance by members of the public for the February 8, 2021 Village of Burr Ridge Board of Trustees meeting will be permitted both in person (subject to social distancing and capacity limitations) and virtually. Members of the public may attend the meeting by accessing the [meeting link](#), using either a computer microphone or by calling into the meeting at (312) 626-6799, using Meeting ID 858 8663 5395; Password 140785. Public comments will also be taken prior to the meeting via email at BRMeetings@burr-ridge.gov. E-mailed public comments shall identify whether the comment is intended to address a specific agenda item (please identify the agenda item) or is intended for general public comment under Section 9 of this Agenda. Public comments may also be made **during** the meeting at the applicable time. All public participants will be muted upon entering the virtual meeting. Prior to voting on each agenda item, public participants will be unmuted and asked for comments. The same procedure will be followed for any person seeking to address the Board under Section 9 - Public Comment. Each speaker addressing the Board of Trustees is asked to limit comments to five minutes.

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- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
 - 2. ROLL CALL**
 - 3. PRESENTATIONS AND PUBLIC HEARINGS**
 - 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

- 5. MINUTES**

- A. * Approval of Regular Board Meeting of January 25, 2021**

B. * Approval of Pathway Commission of January 26, 2021

6. ORDINANCES

7. RESOLUTIONS

8. CONSIDERATIONS

A. Presentation of 2020 Annual Crime Report

B. Consideration to Award a Professional Services Contract for Village Hall Inspectional Services to Legat Architects of Oak Brook, Illinois in the Amount of \$16,000

C. Consideration of FY 2021-22 Budget Goals

D. * Approval of Vendor List Dated February 8, 2021, in the Amount of \$232,155.37 for all Funds, plus \$180,395.39 for the Pay Period Ending January 23, 2021 for a Grand Total of \$412,550.76, Which Includes Special Expenditures of \$28,434.88 to Schroeder Asphalt Services for the 2020 Road Program; and \$32,434.92 to Compass Minerals America for Bulk Rock Salt

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. CLOSED SESSION

A. Discussion of Minutes of Meetings Lawfully Closed Under this Act for Purposes of Approval by the Body of the Minutes (5 ILCS 120/2(c)(21))

B. Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees (5 ILCS 120/2(c)(2))

C. The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body (5 ILCS 120/2(c)(1))

12. RECONVENED MEETING

13. ADJOURNMENT – FEBRUARY 22, 2021 / 7:00PM



TO: Mayor and Board of Trustees
FROM: Village Administrator Evan Walter and Staff
SUBJECT: Regular Meeting of February 8, 2021
DATE: February 4, 2021

8. CONSIDERATIONS

A. 2020 Crime Report

Chief Madden will provide a presentation regarding the 2020 crime statistics in the Village.

B. Contract for Village Hall Inspectional Services

In preparation of the Village's Fiscal Year 2021-22 budget, several proposed budget goals related to the condition of Village Hall, including bathroom remodeling, mechanicals, roof, unused working spaces, etc. are included. Many of the capital items scheduled for replacement in the near future had useful life projections and/or replacement cost estimates that were based on years-old information. None of the budget goals related to Village Hall were included for consideration in this year's goals discussion, as none of the goals presented imminent risk to the building or its inhabitants through temporary delay.

Staff contacted several architectural firms to provide a basic space-needs assessment and a complete condition inspection of the building, including the detached garage and exterior areas of the property, to create a comprehensive maintenance plan for Village Hall. Legat Architects, from Oak Brook (who the Village has already hired to perform a facilities assessment for Public Works' facility needs) was the lowest responsive bidder at \$16,000. The report would include options for renovation in the event that any structural issues are found. Staff estimates that the timeframe to receive a final report from the contractor would be 8-12 weeks.

It is staff's recommendation: That the contract for facility planning services be approved.

C. Budget Goals FY 2021-22

As part of the Village's budget preparation, staff presents budget goals to the Board for consideration prior to release of the draft budget. Budget goals are projects requiring funding approval that provide an upgrade or replacement of capital items, comply with a law or mandate, or other such directive relative to

the Village's overall service structure. Staff has condensed the number of budget goals for consideration in Fiscal Year 2021-22, as many previous years' goals contained smaller expenditures related to day-to-day operations of the Village and not interpreted to rise to the level of needing Board attention. Additionally, staff has provided a greater level of detail regarding budget goals in an attempt at providing better public clarity and context as to the purpose and intent of each goal as well as goals that may not involve the purchase of an item, but rather are included for purposes of long-term planning beyond the current budget year. Two budget goals have already been included in the FY 2021-22 budget: the 2021 Road Program (as directed by the Board at a previous meeting) and the County Line Road sidewalk project. More information related to the latter goal's inclusion is available in the Board's packet.

Staff projected a preliminary \$350,000 surplus on January 25, which was prior to any scheduled transfers from the General Fund into other funds that do not have dedicated revenue sources. Transfer of General Fund surplus must occur to avoid deficit fund balance in these other funds to complete already approved Board goals and purchases that were previously taken off the FY2020-21 Waitlist. The table below summarizes these transfers:

Fund	Description	Amount
Capital Projects Fund	2021 Road Program	\$230,000
Equipment Replacement Fund	Enterprise Vehicle Leasing	\$25,000
Storm Water Management Fund	Elm St. Culvert Engineering Costs	\$45,000
Total Transfers		\$300,000

Because of the above transfers, the General Fund will finish FY 2020-21 with a surplus of approximately \$50,000. Furthermore, staff has yet to complete a final review of the draft budget, which will occur after receiving direction regarding budget goals. The list of goals submitted by staff is not meant to be exhaustive, as the Board is free to request that staff explore goals not specifically noted, but rather simply those goals which represent the highest priority to the individual department heads and the scope of services of which they are directly responsible. Any goals not included in the approved FY 2021-22 budget will be retained on a waitlist for quarterly consideration, as was the practice in FY 2020-21.

It is staff's recommendation: That the Board provides direction regarding priority budget goals.

D. Vendor List of February 8, 2021

Attached is the vendor list dated February 8, 2021, in the amount of \$232,155.37 for all funds, plus \$180,395.39 for the pay period ending January 23, 2021, for a grand total of \$412,550.76, which includes special expenditures of \$28,434.88 to Schroeder Asphalt Services for the 2020 Road Program final

invoice; and \$32,434.92 to Compass Minerals America for four deliveries of bulk rock salt.

It is staff's recommendation: That the February 8, 2021, vendor list be approved.

9. PUBLIC COMMENTS

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January 25, 2021

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of January 25, 2021, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso.

PLEDGE OF ALLEGIANCE Mayor Grasso led the Pledge of Allegiance.

ROLL CALL Roll call was taken by the Acting Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Snyder, and Mital via Zoom. Present in the Board Room were Mayor Grasso and Trustee Schiappa. Trustee Mottl was not present.

In addition, present in the Board Room were Interim Village Administrator Evan Walter, Deputy Police Chief Marc Loftus, Acting Finance Director Amy Nelson, and Public Works Director Dave Preissig. Village Attorney Mike Durkin attended via Zoom.

Mayor Grasso read the following declaration.

“I hereby declare as Mayor of the Village of Burr Ridge that I have determined that an in person meeting is neither practical nor prudent on account of the disaster declaration issued by Governor Pritzker because of the COVID-19 pandemic.”

There were no presentations or public hearings.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Snyder and seconded by Trustee Schiappa that the Consent Agenda – Omnibus Vote (attached as Exhibit A, except 5A, 6C, and 6D) and the recommendations indicated for each respective item be hereby approved. Any item removed from the Consent Agenda will be discussed by the Board, opened for public comment, and voted upon during this meeting.

After a reading the Consent Agenda by Mayor Grasso, the following items were removed for discussion: Agenda item 5A was removed by Trustee Franzese, Agenda items 6C and 6D were removed by Mark Thoma, a Burr Ridge resident.

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Snyder and seconded by Trustee Schiappa to approve the Consent Agenda.

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On Roll Call, Vote Was:

AYES: 5 - Trustees Snyder, Schiappa, Paveza, Mital, Franzese

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes the motion carried.

ADOPTION OF RESOLUTION REGARDING CONSTRUCTION ON STATE HIGHWAYS

The Board, under the Consent Agenda by Omnibus Vote, Adopted the Resolution.

APPROVAL OF VENDOR LIST DATED JANUARY 25, 2021, IN THE AMOUNT OF \$483,502.12 FOR ALL FUNDS, PLUS \$407,909.22 FOR TWO PAYROLL PERIODS ENDING DECEMBER 26, 2020 AND JANUARY 9, 2021 FOR A GRAND TOTAL OF \$891,411.34, WHICH INCLUDES SPECIAL EXPENDITURES OF \$21,570.00 AND \$49,021.00 TO I.R.M.A. INTERGOVERNMENTAL RISK MANAGEMENT AGENCY FOR THE 2021 INSURANCE CONTRIBUTION

The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending January 25, 2021 plus Payroll for the Periods Ending December 26, 2020 and January 9, 2021.

APPROVAL OF REGULAR BOARD MEETING MINUTES OF JANUARY 11, 2021

Trustee Franzese asked that the minutes be amended to include two items. The first was on page 11608, changing his attendance from in person at the Village Hall to attending remotely via Zoom. The second change was to page 11609, to add his comments to the discussion on why certain Burr Ridge employees had resigned. Trustee Franzese had stated that employees typically leave a position for better pay, better benefits, or a shorter commute. He asked that those changes be reflected in the amended minutes.

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Franzese and seconded by Trustee Schiappa to approve the amended minutes.

On Roll Call, Vote Was:

AYES: 5 - Trustees Franzese, Schiappa, Paveza, Snyder, Mital

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes the motion carried.

APPROVAL OF AN ORDINANCE GRANTING A SPECIAL USE FOR A DAY CARE CENTER AND FOR A BUILDING ADDITION (Z-14-2020: 7508 COUNTY LINE ROAD – GUIDEPOST A, LLC)

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APPROVAL OF AN ORDINANCE GRANTING A VARIATION FROM THE BURR RIDGE ZONING ORDINANCE TO PERMIT A REDUCTION IN THE REQUIRED 8 FOOT SIDE YARD LANDSCAPING AREA (Z-14-2020: 7508 COUNTY LINE ROAD – GUIDEPOST A, LLC)

Mayor Grasso recommended that the discussion of the above two agenda items taken off the Consent Agenda be combined as they were both related.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder to discuss the two agenda items above together.

On Roll Call, Vote Was:

AYES: 5 - Trustees Schiappa, Snyder, Mital, Franzese, Paveza

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes the motion carried.

Mark Thoma, a resident at 7515 Drew, said that in reading the ordinance, he had a concern that in Section 4B, it said that “the rear yard landscaping, drainage and fencing shall be provided as per the attached plan and subject to approval by the Village Engineer”. He said that if you look at the attached plan, it says nothing about the size of the trees. He expressed concern that at the last Board meeting, an ordinance was approved for a neighboring property which specified trees that were 6 feet tall with sufficient girth, and a staggered plan to fill the space. There had been some discussion to standardize the tree sizes in these ordinances in the past, and he asked that standardized verbiage on trees be added. Mr. Walter asked if Mr. Thoma was satisfied with the tree specifics noted in that plan, and if so, they would use the same for this plan. Mr. Thoma stated that he was satisfied with that plan. Mr. Walter recommended amending the two Ordinances so that the conditions for the western property line plan at 7512 County Line are continued to the northern property line plan at 7508 County Line, which would standardize a secure and orderly property line for drainage and trees.

Motion was made by Trustee Schiappa and seconded by Trustee Mital to amend the two above Ordinances to add standardized verbiage on trees and drainage requirements for 7508 County Line Road to match the plan used for 7512 County Line Road.

Trustee Schiappa asked for clarification on the process and why this was being brought up at the Ordinance level since these discussions typically occur prior to this time in the discussion. Mr. Walter stated that his amendment to the Ordinances would standardize the entire block and that in the past; the property owner maintained the property at will, so it was not an issue. This revision would allow for a better background overall of the block. Mayor Grasso asked if there was any reason to think that the petitioner would not agree with this change, Mr. Walter did not think so. Mayor Grasso also asked if Mr. Thoma concurred with this amendment, and he did.

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Mayor Grasso asked for public comment. There was none.

On Roll Call, Vote Was:

AYES: 5 - Trustees Schiappa, Mital, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes the motion carried.

CONSIDERATION OF AN ORDINANCE AUTHORIZING THE DISPOSAL OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF BURR RIDGE (COMPUTER/ELECTRONIC/METER EQUIPMENT)

The Village is in possession of obsolete or non-functioning equipment no longer in service. The equipment does not have any value for salvage, sale or trade and needs to be disposed of. Mayor Grasso said that there was an amendment to correct some of the backup which was distributed in advance of the meeting and asked Mr. Walter to explain. Mr. Walter stated that it was a formatting error, and that this process was standard procedure across the state by municipalities. He said that State law requires Board approval for the disposal of said equipment, and anticipates that little, if any, revenue will be generated as the items are older and in surplus. The equipment will be disposed of and recycled in an environmentally safe way.

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Mital and seconded by Trustee Paveza to approve the Ordinance.

On Roll Call, Vote Was:

AYES: 5 - Trustees Mital, Paveza, Snyder, Franzese, Schiappa

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes, the motion carried.

CONSIDERATION OF AN ORDINANCE ADOPTING A POLICY REGARDING THE PREPARATION OF AGENDAS FOR VILLAGE BOARD MEETINGS

Mayor Grasso asked Mike Durkin, Village Attorney, to give an overview of this issue. Mr. Durkin stated that the Village Code provides that the Village Administrator prepare the Board meeting agendas and some questions have arisen as to how that is carried out. This new policy provides that the Mayor, Mayor Pro Tem and the Village Administrator meet to prepare the Board meeting agendas, and if the Mayor brings up an item for the agenda and it does not get on the agenda that a trustee can ask that the agenda item be placed on the next meeting's agenda after Board discussion. No formal vote would be needed. Mr. Walter added that there would also be a seven calendar day deadline for submitted agenda items in advance of the meeting in which the item would appear.

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Mayor Grasso stated that Mr. Durkin had brought this item to his attention due to some inconsistencies in the process as it had not been updated in quite a while and that this clarifies the process. He also said that “consensus” to him, as Mayor, means that if there is more than one Trustee who feels it is important to have an item on the next agenda, that he felt that was enough to place it on the next agenda.

Mayor Grasso asked for public comment. There was none.

Trustee Franzese appreciated the additional detail and structure and feels that this will further benefit all the Trustees, and that this will streamline the process for agenda items that Trustees wish to focus on.

Motion was made by Trustee Snyder and seconded by Trustee Paveza to approve the Ordinance.

On Roll Call, Vote Was:

AYES: 5 - Trustees Snyder, Paveza, Mital, Franzese, Schiappa

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes, the motion carried.

DISCUSSION OF PRELIMINARY FY 20-21 GENERAL FUND YEAR-END REVIEW

Amy Nelson, Acting Finance Director, gave a snapshot of the General Fund update for fiscal year 2020-21, explaining that the Department heads had recently met and reviewed preliminary revenue and expense projections. She said that when the budget was initially adopted in April that there were many uncertainties for the future, so the budget planning process was conservative in order to prepare for the unknown. The Village maintains a healthy financial position despite the negative economic impacts of the last ten months from the pandemic.

The revenue for the 2020-21 budget was anticipated at \$8,360,315, and the projected revenue is \$8,776,100. Anticipated expenses were budgeted at \$8,324,210, projected expenses are \$8,405,200. The anticipated Fund surplus was projected at \$36,105 at the beginning of the fiscal year and is anticipated to be approximately \$370,900. Staff anticipates needing to use a significant portion of the projected surplus to make interfund transfers from the General Fund in Fiscal Year 2020-21 to permit continued health of other Funds that traditionally rely on General Fund transfers.

Revenues are projected to exceed budget by nearly \$415,000 primarily due to higher than projected sales and use tax receipts as well as unbudgeted CARES Act grant funding. Sales and use tax figures have increased since April and staff is optimistic this trend will continue through the fiscal year. Expenditures are projected to be approximately \$80,000 higher than anticipated primarily due to COVID-related expenditures and business support programs implemented during the pandemic.

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Staff will continue to adjust projections for Fiscal Year 2020-21, and the budget for Fiscal Year budget for 2021-22 will be presented at the February 8 Board meeting.

Mr. Walter highlighted the work of the Finance Department staff, their tracking of expenses, and credited the staff on the work that they have done in this past year. He also said that due to the strong financial performance of the General Fund to date, staff is planning to revise the list of previously waitlisted goals in Fiscal Year 2020-21 and present them for consideration at a future Board meeting. Mr. Walter commended Ms. Nelson on her work and her reports to keep the Board updated on the Village budget.

Trustee Paveza credited staff on their work and was pleasantly surprised at the surplus. Trustee Mital congratulated staff on the budget and thanked the police and public works on the budget cuts that they made which contributed to the surplus. Trustee Schiappa thanked Ms. Nelson and the Finance Department for their work and for keeping the Board up to date on the budget. He felt the Village had done a good job of keeping ahead of some of the other villages and also made positive efforts to keep Village businesses alive. He asked if there was any update on the COVID vaccine and/or any future exposure issues, to the extent anyone knew. Mayor Grasso said he had heard some updates, that the Governor had moved the vaccine specifications to include those aged 65 and older. He was also on a call with other mayors, and understood that increased efforts were being made to make the vaccine available, and that they were doing their best to increase vaccine availability here. Only 1-2% of the population is currently getting vaccinated right now, with front line workers receiving priority. Most outlets offering the vaccine are overwhelmed with calls and e-mails, and are trying to keep up; Mayor Grasso encouraged residents to keep trying to get through. He mentioned an e-mail address for one vaccine option that was included in his e-mail Mayor message (vaccine@midcusa.com). Mayor Grasso said that Burr Ridge is currently in pretty good shape right now on the vaccine; however focus was on those over 65 and front line workers.

Trustee Franzese thanked the Finance Department and commended them on the work they have done. He mentioned the extensive work that needed to be done on the budget in February in reviewing every cost and revenue number during the pandemic, and the hard work that went into the budget revisions. Reviews were consistently done often, in spring, summer and fall, and the work resulted in this surplus. He was hopeful that some of the waitlisted items could be executed and back on track.

Mayor Grasso agreed with Trustee Franzese and recalled the months of March and April when he and Trustee Franzese were on the phone every day, often multiple times, to review and discuss the budget and village safety. He thanked the Finance Department for their hard work on behalf of the Village. Trustee Snyder agreed and concurred with the other comments and thanked the staff for their hard work.

Mayor Grasso asked for public comment. There was none.

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CONSIDERATION OF PURCHASE OF POLICE VEHICLES THROUGH THE VILLAGE'S ESTABLISHED FLEET MANAGEMENT AGREEMENT

Mr. Walter gave an overview the purchase of new police vehicles and said the Village entered unto a leasing agreement with Enterprise Fleet Management, which was approved at the October 25, 2020 Board meeting. This included replacement of five Police vehicles that included four Chevrolet Tahoe's and one Chevrolet Equinox. Due to a microprocessor shortage in the automotive industry, Enterprise notified staff that 2021 Chevy Equinox orders were cutoff effective immediately. Staff worked with Enterprise but was not able to locate a replacement model that matched or was lower than the cost of the Equinox.

Payment for the vehicles will not be due until delivered in the Fiscal Year 2021-22 budget. The estimated Fiscal Year 2021-22 budget impact for the addition of four Tahoe's once delivered will be \$60,036.88. This cost is in addition to the \$95,857 for the initial five vehicles that were authorized by the Board to be ordered in October 2020. Staff requests to move forward with the order of the four police Chevrolet Tahoe vehicles and delay the order of the Equinox until the 2022 model year becomes available in May 2021. These costs will be slightly offset by any proceeds received from the sale of existing owned vehicles that were replaced in October 2020 and in this transaction.

Mayor Grasso asked for public comment. There was none.

Trustee Snyder recommended the purchase of the Chevrolet Tahoe's and noted the benefit of Village police getting larger cars that would be safer and better for our officers. Mr. Walter noted that these models also better accommodate a second officer and computer equipment, and that they would be safer for the officers and the people they interact with. There would also be a cost savings to enter into this program, which could be significantly delayed if action was not taken now.

Trustee Snyder stated that this issue has been reviewed and discussed in the past and that we want our officers safe.

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Snyder and seconded by Trustee Mital to approve the purchase of police vehicles through the Village's established Fleet Management agreement.

On Roll Call, Vote Was:

AYES: 5 - Trustees Snyder, Mital, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes, the motion carried.

DISCUSSION OF DEVELOPMENT AT 9476 FALLINGWATER DRIVE

Mayor Grasso said that he wanted to give an update on a home being constructed in the village due to recent media coverage - the home is constructed by Dr. and Mrs. Samples and much of the history pre-dates his term as mayor. Mrs. Sample is the builder and most of the issues have been between Mrs. Sample and the HOA management (Mrs. Donovan) of Fallingwater. The Village's domain is zoning, grading, engineering and code compliance, and the HOA is responsible for architectural approval, landscaping and gate security. On March 28, 2018 staff received a permit application for a new home at this address. The permit was twice denied on a zoning basis as there were set-back issues on the first and second review. All reviews by the Village were performed and returned in writing within the 14 day review period. On July 5, 2018 the Village approved the permit. All inspections requested by the owner were performed within Village policy. An e-mail was received by Village staff from then Mayor Mickey Straub in August 2018, stating that the homeowners were frustrated with the HOA as they had not yet approved the submitted plans. The Samples stated that the experience with the Village was straightforward and that they felt that the HOA was the problem. Mr. Walter responded to and then met with Mr. Sample, who accused the HOA of delays due to race. Further investigation revealed that the HOA was in fact waiting on final details from the Samples relating to roof singles, landscaping, and a deposit to protect the HOA from property damage that was to be paid to the HOA. When the HOA did receive these items, the Samples received approval and the documentation they were waiting for. In November 2019, the Village staff discovered that work had been done at the property without officially stamped plans, backed by a valid architectural seal on file. (The Village requires by ordinance that all plans for new home development be affixed with a valid architectural seal to guarantee that someone is accepting the professional responsibility of the constructed matter.) The Samples had a delay in retaining a new architect who would certify the work being performed, and the Village issued a stop work order until a qualified architect was retained. The Village also needed a current list of contractors and their related licenses submitted to Village staff. Mrs. Sample eventually provided this information and the stop work order was lifted at no charge to Mrs. Sample (normally a \$300 fee). During 2019-2020, there were also contractor payment issues and requests from the Samples to use their village bond to pay their contractors (an unpermitted action), that the Samples eventually rectified. Then in the summer of 2020, Village staff was notified of several site issues, including a lack of construction fencing as well as large brick pallets that were in the street, potentially endangering traffic due to the property's location near a blind hill. The Village issued a stop work order which required that the outside conditions be completed before interior work could be done. There were claims of the stop work order being removed twice and a dispute arose between the HOA management and Mrs. Sample over prioritizing of work (outside before any interior), leading to the HOA management denying entry to contractors who were there to perform interior work. The fencing remained an issue as was general "clean up" of the site during this time. The Village became aware of the work/gate dispute. Consequently, the Village and HOA held meetings to communicate the needs and issues related to gate entry. From the Village's perspective, it appeared that neither the HOA nor the HOA management company had any desire to unnecessarily inhibit work if there was a reasonable attempt that the Samples were complying or attempting to comply with both Village and HOA regulations. The Samples did later correct the site problems and

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paid the standard \$300 fee to have the stop work order lifted. In November 2020, Village staff also became aware that the Samples' original permit (issued in 2018) had been in effect for more than two years. Village ordinance requires 90-day permit extensions equal to a percentage of the original building permit fee if the home is not substantially complete after two years, also precluding the property owner from completing interior work so long as the outdoor areas are not completed and the home sealed. In this case, a 90-day extension would have cost approximately \$5,000. Staff extended the Samples a 30-day permit extension at no cost in acknowledgement that the Samples were working to clean their property under the stop work order.

Mayor Grasso stated that he spoke with both the HOA President and separately with Dr. Sample. He assured Dr. Sample that after a review of the facts from what was available to the Village, there was no animosity to be ascribed to the stop work orders or the denial of gate entrance to workers – there was a disagreement over process and whether the Samples were following the requirements. Amongst other things, Mayor Grasso also mentioned that Burr Ridge is a highly diverse community with successful persons from all around the world calling Burr Ridge their home, and hoped that Dr. Sample and his wife would make their home in Burr Ridge.

Mayor Grasso asked the Samples, the HOA and the HOA Management if they wanted to make additional comment. He did not hear back from them. Mayor Grasso felt that this issue is now closed, that the parties are satisfied, and if he finds anything to the contrary, he will bring it to the public.

PUBLIC COMMENTS

Mayor Grasso asked for public comment. There were none.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

Mr. Walter welcomed two Public Works employees; one has already started, the other will be starting soon. Mr. Mike Wolfram previously worked for the Village and had performed highly here as a part-time employee, having left for full-time work in another community, but saw that Burr Ridge had a full-time role and applied. Mr. Wolfram will be working in the Streets and Operation Division. Starting in February, Mr. Anthony Scapardine will be working in the Water Division, and comes to the Village with experience in both public and private experience. Mr. Walter also thanked Mr. Preissig for his efforts in securing great employee candidates.

Mayor Grasso stated that he made a position appointment on January 20 in accordance with Section 4-2 of the Liquor Control Act of 1934 (235 ILCS 5 4-2) and Section 25.9 of the Burr Ridge Village Code. He designated Trustee Tony Schiappa to serve as the local Liquor Control Commissioner until further notice.

Mayor Grasso also thanked Dr. Petrak and the staff of MIDC for making the COVID vaccine available to first responders, teachers and those over 65 in our area. Phone lines have been overloaded, and e-mail submissions are now being accepted at vaccine@midcusa.com.

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The Mayor mentioned that the Burr Ridge-Willowbrook Little League is planning to return for the 2021 season and that registration is now open. The Village of Burr Ridge is a sponsor of the program, and those interested in registering, coaching, or sponsoring, please contact the Burr Ridge Park district.

Mayor Grasso gave an overview of a recent contest that was held in amongst Burr Ridge school aged children to design a poster reminding residents of COVID health safety guidelines (wash your hands, wear a mask, remain socially distant) with categories by age range. Matthew Galinski (age 10) and Anastasia Galinski (age 15) both won and they will both receive a box of face masks and a \$25 Falco's Pizza gift card. The winning posters will be on display in the Village Hall lobby for next few months. Mayor Grasso thanked and congratulated the winners.

Mayor Grasso stated that he had asked Chief Madden to discuss 2020 crime statistics at this meeting; however, a personal matter had arisen and Chief Madden would make a presentation at the next meeting.

Motion was made by Trustee Snyder and seconded by Trustee Mital to adjourn.

On Roll Call, Vote Was:

AYES: 5 - Snyder, Mital, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes, the motion carried and the meeting was adjourned at 7:58 pm.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Susan Schaus
Acting Village Clerk
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this 25 day of January, 2021.

PATHWAY COMMISSION

VILLAGE OF BURR RIDGE

MINUTES FOR SPECIAL MEETING OF JANUARY 26, 2021

- 1. CALL TO ORDER:** The meeting was called to order at 7:00 p.m.
- ROLL CALL:** Chairperson Pat Liss was present in the Board Room. Todd Davis and Dr. Satya Ahuja were present virtually.
- ABSENT:** Luisa Hoch and Elaine Layden
- ALSO PRESENT:** Interim Village Administrator Evan Walter was present in the Board Room. Public Works Director Dave Preissig was present virtually.

2. APPROVAL OF SEPTEMBER 10, 2020 MINUTES

A **MOTION** was made by Mr. Davis and **SECONDED** by Chairperson Liss to approve the September 10, 2020 meeting minutes. The **MOTION** was **APPROVED** 3-0.

3. UPDATE OF SIDEWALK PROJECTS

Mr. Walter presented two updates on the County Line Road and Garfield Avenue sidewalk projects. Mr. Walter said that County Line Road's sidewalk had been deferred in 2020 due to the COVID-19 pandemic, whereas no work had been done on the Garfield Avenue project. The Board had received some objections to the Garfield Avenue project from residents in the area. The Village of Willowbrook had previously agreed to fund 31% of the Garfield Avenue project if the project were located on the east side of Garfield Avenue, however they would not participate if it were located on the west side. Mr. Walter said that the \$100,000 grant from the State was still being applied to Garfield Avenue at this time, but that the grant could be applied to either the Garfield Avenue or County Line Road project as desired.

Mr. Davis said that he supported both projects moving forward but preferred to transfer the \$100,000 grant to County Line Road's project. Chairperson Liss and Dr. Ahuja both agreed with Mr. Davis' statements.

A **MOTION** was made by Chairperson Liss and **SECONDED** by Mr. Davis to recommend to the Board of Trustees to proceed with both the County Line Road and Garfield Avenue projects as soon as possible. The **MOTION** was **APPROVED** 3-0.

4. REVIEW OF FISCAL YEAR 2021-22 PATHWAY FUND BUDGET

Mr. Walter noted that while the Pathway Fund had no reserves or revenue projected for next year's budget, the Pathway Commission should continue to recommend a budget for Fiscal Year 2021-22, requesting money be transferred into the Fund to achieve projects.

Mr. Preissig briefly discussed the condition of several asphalt sidewalks around the Village, noting that there would be a requirement to contribute approximately \$175,000 annually over the next four years to bring each up to standard. Two asphalt pathways, one along 79th Street and another located near Kraml Drive, were listed as in “poor” condition and thus were recommended be given priority amongst all of the pathways listed.

A **MOTION** was made by Chairperson Liss and **SECONDED** by Commissioner Davis to recommend to the Board of Trustees to include the full construction costs of the County Line Road and Garfield Avenue projects as well as the two asphalt pathways listed in “poor” condition as being included in the FY 2021-22 budget. The **MOTION** was **APPROVED** by 3-0.

5. OTHER CONSIDERATIONS

Mr. Walter said that a suggestion regarding adding a sidewalk on the north side of 79th Street between Chasemoor and the multi-use path behind Chasemoor and Ambriance to allow for greater access to the multi-use path as well as to create a loop in this area. Mr. Davis said that this project had been considered years ago but welcomed it being included in their plans going forward.

6. PUBLIC COMMENT

No public comment was offered.

9. ADJOURNMENT

A **MOTION** was made by Mr. Davis and **SECONDED** by Dr. Ahuja to **ADJOURN** this meeting. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 7:37 p.m.

Respectfully Submitted:

Evan Walter

DRAFT

AIA® Document G802™ - 2017

Amendment to the Professional Services Agreement

PROJECT: <i>(name and address)</i> Village of Burr Ridge Analysis of the Village Hall / Abandoned Police Station / Abandoned Police Sally Port and Fleet Storage Garage	AGREEMENT INFORMATION: Date: April 18, 2019	AMENDMENT INFORMATION: Amendment Number: 002 Date: December 24, 2020
OWNER: <i>(name and address)</i> Village of Burr Ridge 7660 County Line Road Burr Ridge, Illinois 60527	ARCHITECT: <i>(name and address)</i> Legat Architects, Inc. 2015 Spring Road, Suite 175 Oak Brook, Illinois 60523	

The Owner and Architect amend the Agreement as follows:

ANALYSIS OF THE VILLAGE HALL / ABANDONED POLICE STATION / ABANDONED POLICE SALLY PORT AND FLEET STORAGE GARAGE

The Project Approach for the project is as follows:

PHASE 1 - DATA GATHERING AND SPACE NEEDS ASSESSMENT

Estimated Time Frame: 2 weeks

TASK 1 - Review of Owner's Project Information

1. Any and all available information, including existing drawings, will be provided by the Village, and assembled and reviewed by the Architect.
2. Design team will develop a working understanding of the existing Village Hall prior to meeting with the staff.

TASK 2 - Kick-Off and Goal Setting Meeting

1. Lead a Kick-Off Meeting with the appropriate Village Hall stakeholders to determine the project goals.
2. This meeting will guide the project in all phases, from assessment to options to cost estimating.
3. Check back at intervals throughout the project to make sure any decisions rendered comply with the goals established at the beginning of the project.

TASK 3 - Meeting with the Village Hall Staff

1. Meet with all facility users for the Village Hall to gather input from all stakeholders, to elicit individual perspectives of problems or deficiencies in the existing facility.
2. Identify and note the past, current and expected future operational and facility needs.
3. Discuss the desirable adjacencies between the departments within the Village Hall.
4. Provide recommendations from our experience to determine the adjacency requirements.
5. Address existing space inadequacies, issues with functionality, site access and parking, security, and all related concerns with the way the current building and site function.

TASK 4 - Space Needs Assessment

1. Review current and develop proposed future staffing requirements.
2. Based on industry standards and past experience, develop a list of recommended spaces and rooms needed for the Village Hall.

3. Develop a detailed Space Needs Assessment that compares current spaces with proposed recommended spaces. This document will tabulate current and needed total facility size in order to identify shortcomings in the existing facility.
4. Space Needs Assessment will provide a total square footage 'space need' for today and a future 'space need' based on a 10-year projection.

PHASE 2 - FACILITY AND SITE CONDITION ASSESSMENT

Estimated Time Frame: 2 weeks

TASK 1 - Existing Facility and Site Condition Assessment

1. Perform facility assessment of existing mechanical, electrical, plumbing, and fire protection systems.
2. Perform facility assessment of existing electronic safety and security systems.
3. Perform facility assessment of exterior building envelope including, face brick and other exterior wall components, window and glazing systems, doors, and roof systems.
4. Perform facility assessment of all interior finishes including, walls, ceilings, floors, casework / millwork, and other interior finishes.
5. Perform facility assessment of all furnishings, fixtures, and equipment (FFE).
6. Perform site assessment of exterior asphalt and concrete surfaces, concrete curbs, landscaping and other site components.

TASK 2 - Facility and Site Condition Report

1. Provide a written report of the existing conditions of all component and systems identified in TASK 1 above.
2. Identify and prioritize all recommended improvements identified during facility and site walk-throughs.
3. Research and recommend any sustainable / energy saving improvements.

PHASE 3 - CONCEPTUAL DESIGN

Estimated Time Frame: 2 weeks

TASK 1 - Collaborative Design Work Session

1. After we have completed the tasks described above, we have enough information to begin the Conceptual Design process.
2. The key feature of our design philosophy is our Collaborative Design Approach. This is a method where the entire design team comes together with the users, and as a team, various options are established.
3. We will use the information and input gathered during the previous phases to develop one (1) option for remodeling the existing Village Hall to meet the current and future needs.
4. We will develop this option in an electronic format that can be manipulated during the Collaborative Design Work Session.
5. We will start the Collaborative Design Work Session with a presentation of our first ideas to the group. We will make this an interactive session where all members of the group have the ability interact and to offer their ideas and input towards either improving the idea presented or developing different ideas.
6. This collaborative effort allows the participants the ability to be part of the design process, and to see their options develop in "real time". At the end of the Work Session, we will have two (2) options that we will develop further. The Conceptual Design options developed will be digitally photographed at the meeting and saved for record and reference as we move forward with design options.

TASK 2 - Conceptual Design Options

1. Based on input from the staff, we will develop the two (2) Conceptual Design options, based on the results of the Collaborative Design Work Session.
2. Options will be for renovations to the existing Village Hall buildings and related site.
3. Sustainable, i.e. "green" building design elements will be discussed with staff during this phase.

TASK 3 - Conceptual Design Presentation to Staff

1. We will present the Conceptual Design options developed to the staff and stakeholders, so that they can review the pros and cons of each option.
2. At the end of this meeting, the goal will be to have direction and approval from the Village Hall staff on which is the preferred option.
3. Any refinements needed because of this meeting will be made and the final option will then be resubmitted to the staff.

TASK 4 - Cost Estimates of Facility and Site Condition Assessment / Conceptual Design Options

1. Facility and Site Condition Assessment cost estimate will be provided for all items identified in the facility assessment report.
2. Conceptual Design cost estimates will be provided for each conceptual design option, at today's costs as well as over a 10-year phase, considering inflation.
3. Cost estimates will set the budget for each option, and allow the Village to program funding for options for today as well as over a 10-year phase, considering inflation for the year each items is identified to be completed in.
4. This estimate will include the following components:
 - a. Probable construction costs, on a square foot basis
 - b. Furnishings
 - c. Professional fees
 - d. Geotechnical surveys and reports
 - e. Testing services
 - f. Design contingency
 - g. Construction contingency
 - h. General Contractor's General Conditions, overhead, profit and insurance
 - i. Inflation

PHASE 4 - FINAL REPORT

Estimated Time Frame: 2 weeks

TASK 1 - Preliminary Concepts, Facility Assessment Report and Cost Estimates Reviewed with Staff

1. Create an Assessment Report that compiles all the work to date into one concise document.
2. Report will include meeting minutes from all meetings, Conceptual Design plans, facility assessment report, cost estimates, and recommendations for the final design solution option for the Village Hall renovations.
3. Draft version will be submitted to the Village Hall department for review comments.
4. Any needed modifications to the draft report will be completed.

TASK 2 - Presentation to the Village

1. A presentation will be made to the Village Board at a regularly scheduled Board Meeting.
2. Any refinements needed to the final report will be made based on Village Board input, and the final report will be completed, and submitted electronically.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

The Architect's Lump Sum compensation and schedule shall be as follows:

PHASE 1 - DATA GATHERING AND SPACE NEEDS ASSESSMENT:	\$2,500.00
PHASE 2 - FACILITY AND SITE CONDITION ASSESSMENT:	
1. Legat Architects:	\$2,700.00
2. Amsco Engineering:	\$3,800.00
PHASE 3 - CONCEPTUAL DESIGN:	\$5,200.00
PHASE 4 - FINAL REPORT:	\$1,800.00
 Total Lump Sum Fee:	 \$16,000.00

Schedule Adjustment:

The Project Schedule as proposed by the Village Administrator, Evan Walter, is to have this assignment completed by the end of the first quarter of the year 2021. This schedule is pending scheduling required assignment activities with the Owner.

SIGNATURES:

 Legat Architects, Inc.
 ARCHITECT (*Firm name*)

 Village of Burr Ridge
 OWNER (*Firm name*)

 SIGNATURE
 Patrick J. Brosnan, AIA, President /
 CEO
 PRINTED NAME AND TITLE

 SIGNATURE
 Evan Walter, Village
 Administrator
 PRINTED NAME AND TITLE

 DATE

 DATE





VILLAGE OF BURR RIDGE
MEMORANDUM

TO: Board of Trustees

FROM: Evan Walter, Interim Village Administrator
Amy Nelson, Acting Finance Director

DATE: February 4, 2021

RE: Budget Goal – Long-Term Funding Policy for Police Pension Fund

BACKGROUND AND CONTEXT

The Police Pension Fund has three funding mechanisms – (1) participating employee contributions of 9.91% of total annual salary (excluding overtime), (2) investment earnings, and (3) a Village contribution based on the results of an annual actuarial valuation. The formal funding policy that currently exists between the Police Pension Fund and the Village states that the Village will annually contribute 100% of the State Statutory Minimum Requirement as calculated by an independent actuary. The Statutory Minimum method, put into place in 2011 by the State of Illinois, was intended to provide short-term budget relief for Employer Contributions. As indicated in the most recent actuarial valuation provided by the Village’s actuary, Lauterbach & Amen, the Statutory Minimum Contribution method is not a recommended long-term funding strategy.

Lauterbach & Amen’s most recent actuarial valuation shows the Village’s Unfunded Liability, which represents the financial shortfall of the Actuarial Value of Assets compared to the Actuarial Accrued Liability. A perfectly funded plan (100% or greater) would have no Unfunded Liability. The greater the Unfunded Liability, the greater the loss of potential investment income and contributions towards the Unfunded Liability to cover lost investment earnings, leaving less funds available to pay down the Unfunded Liability. As the Actuarial Accrued Liability is expected to continue to grow in the future, the Village’s funded ratio may continue to decline, as the fund will be more dependent on investment income due to the lower Village contribution level. While the Village has an excellent credit position as noted in Moody’s most recent bond rating report (Aa1; second highest possible rating), the rating agency notes that the Village has an unfavorably high pension liability. Maintaining a favorable bond rating is critical to the Village’s long-term financial health and is an important factor in establishing a long-term Police Pension Fund funding strategy. Both the Village and Police Pension Fund’s independent actuaries both recommend the Pension Fund and Village work towards a long-term funding strategy that better achieves the long-term funding goals.

The chart below presents the comparison of the Statutory Minimum Contributions made to the Police Pension Fund over the last seven years as compared to the Village actuary’s Recommended

Contribution, as well as the funded percentage for these years. As is evident, the Village's contribution has significantly increased since 2016 while the Fund's funded ratio has generally not increased.

	2016	2017	2018	2019	2020	2021	2022*
Statutory Minimum Contribution	\$593,000	\$697,784	\$780,713	\$748,665	\$758,505	\$778,097	\$910,306
Recommended Contribution	\$730,706	\$798,544	\$951,288	\$966,684	\$964,129	\$981,592	\$1,159,683
Funded %	71.30%	70.68%	64.15%	65.10%	65.05%	66.34%	63.82%

**budgeted Fiscal Year 2022*

COST AND TIMEFRAME

In December 2020, the Police Pension Fund Board engaged the Police Pension Fund's actuary, Foster & Foster, to develop a pension-modeling tool that allows the Village to analyze how various factors affect the long-term financial health of the pension plan. Foster & Foster's model is based on data from the most recent actuarial valuation and is able to run 40-year projections under various actuarial assumptions and methods, such as rate of return, mortality tables, etc. Once the model is complete, Foster & Foster will provide it to the Police Pension Fund to continue to model various assumptions and funding policies as needed. Additionally, Foster & Foster will attend two meetings with the Pension Board, Village staff or the Village Board to discuss the results. The fee for this service is \$5,200, paid for by the Pension Fund.

SUMMARY

It is essential for the Village Board, the Police Pension Fund Board, and actuaries to collaborate on implementing a sound and financially feasible Funding Policy that looks beyond short-term budgetary relief. Staff recommends employing Foster & Foster's modeling tool to identify funding options to reduce the Unfunded Liability and lessen the Village's significant annual contribution increases. The intent of this goal is move forward in Fiscal Year 2021-22 by working with Foster & Foster to prepare and discuss funding options with the Police Pension Board and the Board's Ad Hoc Pension Committee, presenting a final set of scenarios to the Village Board at a future date. Included in this goal is the elimination of the Village's past practice of hiring a second actuarial analysis of the Police Pension Fund, instead simply relying on the Pension Board's actuarial analysis.

ISSUER COMMENT

23 June 2019

RATING

General Obligation (or GO Related) ¹

Aa1 No Outlook

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Village of Burr Ridge, IL

Annual Comment on Burr Ridge

Issuer Profile

The Village of Burr Ridge is located in DuPage County in northeastern Illinois, approximately 18 miles southwest of downtown Chicago. The county has a population of 931,826 and a high population density of 2,793 people per square mile. The county's median family income is \$103,731 (1st quartile) and the April 2019 unemployment rate was 2.9% (1st quartile) ². The largest industry sectors that drive the local economy are professional/scientific/technical services, health services, and retail trade.

Credit Overview

Burr Ridge has an excellent credit position. Its Aa1 rating is stronger than the median rating of Aa3 for US cities. The notable credit factors include a robust financial position, a very strong wealth and income profile, a healthy tax base, an exceptionally light debt burden, but a highly elevated pension liability.

Finances: The village's financial position is robust and is slightly favorable in relation to the assigned rating of Aa1. The fund balance as a percent of operating revenues (84.2%) far surpasses the US median, but declined from 2014 to 2018. Also, Burr Ridge's cash balance as a percent of operating revenues (117.1%) is far superior to other Moody's-rated cities nationwide.

Economy and Tax Base: Overall, the village has an exceptionally healthy economy and tax base, which are a modest credit strength in relation to its Aa1 rating. The median family income is a robust 267.8% of the US level. Furthermore, the full value per capita (\$293,911) is much stronger than the US median, and grew between 2014 and 2018. On the other hand, Burr Ridge's total full value (\$3.2 billion) is slightly above the US median.

Debt and Pensions: The debt burden of the village is extremely small and is a modest credit strength in relation to the Aa1 rating assigned. The net direct debt to full value (0.2%) is materially lower than the US median, and remained stable from 2014 to 2018. Yet, the village has an unfavorably high pension liability and is highly unfavorable in comparison to its Aa1 rating. The Moody's-adjusted net pension liability to operating revenues (3.7x) unfavorably is significantly above the US median.

Management and Governance: Illinois cities have an Institutional Framework score ³ of A, which is moderate. Institutional Framework scores measure a sector's legal ability to increase revenues and decrease expenditures. Revenue-raising ability is moderate overall but varies considerably. Non-home rule entities are subject to tax rate limitations. In addition, total operating tax yield for entities subject to the Property Tax Extension Limitation Law (PTELL) is capped to the lesser of 5% or CPI growth, plus new construction. Home rule entities have

much greater legal flexibility than the rest of the sector with substantial revenue-raising authority. Revenue predictability is moderate, with varying dependence on property, sales, and state-distributed income taxes. Expenditures are moderately predictable but cities have limited ability to reduce them given strong public sector unions and pension benefits that enjoy strong constitutional protections.

Sector Trends - Illinois Cities

Pensions are the primary credit pressure for Illinois cities, as the state constitution severely limits reductions in public pension benefits. Many Illinois cities (including towns and villages) face growing fixed costs arising from increasing unfunded pension liabilities and employer contribution costs. Cities also face uncertainty stemming from the state's budgetary challenges. Positive revenue trends position most cities well to absorb a cut in state shared income tax distributions. However, sales tax revenue growth is slowing for many issuers. Home rule cities have more revenue flexibility and are therefore less vulnerable than other cities to state pressures. Property valuations in the northern part of the state are experiencing robust recovery, though valuations remain well below previous peaks. Downstate valuations were largely stable throughout the economic cycle and have seen steady growth in valuations in recent years.

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on www.moodys.com for the most updated credit rating action information and rating history.

EXHIBIT 1

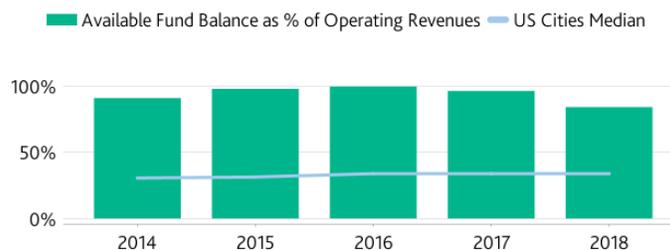
Key Indicators 4.5 Burr Ridge

	2014	2015	2016	2017	2018	US Median	Credit Trend
Economy / Tax Base							
Total Full Value	\$2,956M	\$3,014M	\$3,029M	\$3,029M	\$3,169M	\$1,867M	Improved
Full Value Per Capita	\$276,917	\$280,375	\$282,170	\$280,940	\$293,911	\$89,200	Improved
Median Family Income (% of US Median)	230%	240%	250%	268%	268%	113%	Improved
Finances							
Available Fund Balance as % of Operating Revenues	91.0%	98.0%	99.8%	96.4%	84.2%	33.9%	Weakened
Net Cash Balance as % of Operating Revenues	78.2%	100.3%	105.4%	99.1%	117.1%	36.9%	Improved
Debt / Pensions							
Net Direct Debt / Full Value	0.3%	0.2%	0.2%	0.2%	0.2%	1.1%	Stable
Net Direct Debt / Operating Revenues	0.89x	0.80x	0.75x	0.68x	0.69x	0.88x	Stable
Moody's-adjusted Net Pension Liability (3-yr average) to Full Value	0.6%	0.4%	0.6%	0.7%	1.0%	1.8%	Stable
Moody's-adjusted Net Pension Liability (3-yr average) to Operating Revenues	1.95x	1.45x	1.94x	2.52x	3.67x	1.51x	Weakened
	2014	2015	2016	2017	2018	US Median	
Debt and Financial Data							
Population	10,678	10,753	10,736	10,783	10,783	N/A	
Available Fund Balance (\$000s)	\$7,760	\$8,647	\$8,694	\$8,528	\$7,356	\$7,419	
Net Cash Balance (\$000s)	\$6,667	\$8,853	\$9,188	\$8,765	\$10,225	\$8,404	
Operating Revenues (\$000s)	\$8,526	\$8,823	\$8,715	\$8,843	\$8,735	\$21,930	
Net Direct Debt (\$000s)	\$7,606	\$7,098	\$6,569	\$6,022	\$6,014	\$18,580	
Moody's Adjusted Net Pension Liability (3-yr average) (\$000s)	\$16,590	\$12,822	\$16,901	\$22,250	\$32,054	\$32,507	

Source: Moody's Investors Service

EXHIBIT 2

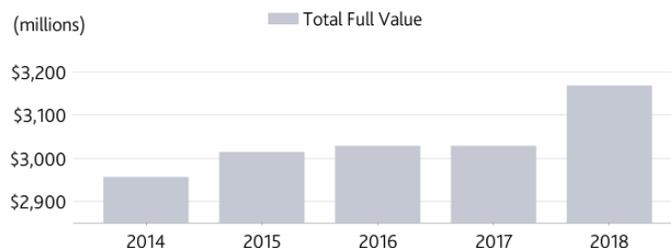
Available fund balance as a percent of operating revenues decreased from 2014 to 2018



Source: Issuer financial statements; Moody's Investors Service

EXHIBIT 3

Full value of the property tax base increased from 2014 to 2018



Source: Issuer financial statements; Government data sources; Offering statements; Moody's Investors Service

EXHIBIT 4

Moody's-adjusted net pension liability to operating revenues increased from 2014 to 2018



Source: Issuer financial statements; Government data sources; Offering statements; Moody's Investors Service

Endnotes

- The rating referenced in this report is the issuer's General Obligation (GO) rating or its highest public rating that is GO-related. A GO bond is generally backed by the full faith and credit pledge and total taxing power of the issuer. GO-related securities include general obligation limited tax, annual appropriation, lease revenue, non-ad valorem, and moral obligation debt. The referenced ratings reflect the government's underlying credit quality without regard to state guarantees, enhancement programs or bond insurance.
 - The demographic data presented, including population, population density, per capita personal income and unemployment rate are derived from the most recently available US government databases. Population, population density and per capita personal income come from the American Community Survey while the unemployment rate comes from the Bureau of Labor Statistics.
- The largest industry sectors are derived from the Bureau of Economic Analysis. Moody's allocated the per capita personal income data and unemployment data for all counties in the US census into quartiles. The quartiles are ordered from strongest-to-weakest from a credit perspective: the highest per capita personal income quartile is first quartile, and the lowest unemployment rate is first quartile.
- The institutional framework score assesses a municipality's legal ability to match revenues with expenditures based on its constitutionally and legislatively conferred powers and responsibilities. See [US Local Government General Obligation Debt \(December 2016\)](#) methodology report for more details.
 - For definitions of the metrics in the Key Indicators Table, [US Local Government General Obligation Methodology and Scorecard User Guide \(July 2014\)](#). Metrics represented as N/A indicate the data were not available at the time of publication.
 - The medians come from our most recently published local government medians report, [Medians - Property values key to stability, but pension burdens remain a challenge \(March 2018\)](#) which is available on Moodys.com. The medians presented here are based on the key metrics outlined in Moody's GO methodology and the associated scorecard.



VILLAGE OF BURR RIDGE
MEMORANDUM

TO: Board of Trustees
FROM: Evan Walter, Interim Village Administrator
DATE: February 2, 2021
RE: Budget Goal – 71st Street Extension, Bridge, and Intersection Modifications

BACKGROUND AND CONTEXT

As part of the original Village Center PUD, Opus, the developer of the Village Center, was required to extend 71st Street as the primary east access point to Wolf Road. The project was to include a new bridge over Flagg Creek, widening and reconstruction of 71st Street, reconstruction of the 71st Street/72nd Street intersection to encourage traffic preference toward the new access to Wolf Road, along with widening and channelizing Wolf Road for this new intersection aligned with the southbound I-294 Tollway access ramp. The project was intended to alleviate and address resident concerns for traffic impacts generated by the Village Center, provide the Village a gateway entry on its east side, and provide an aligned connection with the I-294 Tollway on-ramp. Currently, vehicular access to Wolf Road from downtown Burr Ridge is via 72nd Street. The new access at 71st Street was proposed to include architectural enhancements on the new bridge and enhance the aesthetics of this new Village corridor.

At the onset of the project, the cost estimate for the offsite improvements was approximately \$3,200,000. A sales-tax agreement was agreed to fund these shared costs. Cost provisions for offsite roadway improvements (including improvements to 71st Street and bridge construction, County Line Road, etc.) was divided in the following manner:

- The Village would reimburse Opus 50% of the first \$2 million in offsite improvements
- Opus would be responsible for all costs between \$2-\$2.5 million
- The Village would reimburse Opus 50% of the costs between \$2.5-\$3 million
- Any costs above \$3 million would be borne solely by Opus
- In 2006, the Village was awarded federal Surface Transportation Program (STP) funds for this project through the DuPage Mayors and Managers Conference, capped at \$970,000

Resident outreach included an informational hearing in December 2007 and subsequent Village Board meetings. 71st Street residents initially objected to the new traffic pattern and to property acquisition that could have been required to add a sidewalk along the reconstructed roadway. In 2007, the Village took first actionable steps on the project, including purchasing and demolishing the home at 11211 71st Street to create access for the future road and bridge, as well as installing

sanitary sewer systems in the rear yard of property owners' homes along 71st Street as an inducement to allow an expanded roadway on 71st Street.

In 2009, Opus sought to renegotiate the terms of the Village Center PUD in the midst of the Great Recession. Opus disclosed that while they had secured a refinancing package for the Village Center, they had been unable to do so for the bridge. Opus had contributed \$752,000 to the project at this time. Through the end of Fiscal Year 2009-10, the Village had spent approximately \$860,000 on the project, none of which was reimbursable or recoverable. The Village agreed to terminate the requirement of providing the bridge in exchange for an \$850,000 cash contribution to the Village applicable to any project of the Village's choosing. The agreement also absolved the Village from its obligation to repay \$1.2 million in reimbursable off-site improvements, as well as required Opus to construct and operate a bookstore along with a community room. All offsite improvements related to the Village Center have since been built and dedicated.

Since the conclusion of Fiscal Year 2009-10, no money has been spent on the project during this time. In 2010, unable to meet the federal deadline for construction, the Village forfeited the STP federal grant funds allocated to the project. Since this time, Village staff applied to procure additional grants from the following sources, but all were unsuccessful:

- 2009: American Recovery and Reinvestment Act
- 2010: U.S. Representative Judy Biggert, FY 2011 Appropriations Request
- 2018: Invest in Cook
- 2019: Invest in Cook

In 2018, staff submitted the 71st Street project for consideration by DuPage County, Cook County, and the Tollway's joint planning committee as an access enhancement along the I-294 Central Tri-State Corridor. The committee evaluated existing and proposed I-294 access points and performed a pre-engineering analysis of constraints and opportunities in the corridor. Ultimately, the 71st Street project was not advanced for consideration, citing a limited regional benefit and substantial improvements required on Wolf Road, including a new traffic signal and corridor lighting modernization.

In January 2021, Village staff met with Cook County and the Village of Indian Head Park as part of a feasibility study to evaluate widening and reconstruction of Wolf Road, which could include turn lanes, sidewalks and bike paths, as well as consideration for a traffic signal at 72nd Street. This was only the initial early coordination meeting to introduce the Wolf Road study, and future meetings to provide Village input are likely. The total expected time to completion is 2022-2027. The Village of Burr Ridge has spent no money on this project, which is led by Indian Head Park.

A traffic count taken by the State in 2018 showed that approximately 3,000 daily trips occur via 72nd Street from Wolf Road to downtown Burr Ridge. The Village Center was projected to generate less than 2,000 daily trips, meaning that current observed traffic totals exceed the initial projections. For context, approximately 3,000 daily trips occur on Madison Street between 79th Street and 83rd Street. Despite the increased usage of the road compared to projections, 72nd Street was resurfaced in 2011 and cracksealed in 2020, carrying a Pavement Condition Rating (PCR) of 85 as of the most recent examination in 2019. A PCR in the mid-80s is considered a high-quality

road with significant useful life remaining. This roadway is not projected to require any maintenance within the Village's current five-year road maintenance plan through 2026.

At this time, the 71st Street project is not being pursued by the Village in any capacity.

COST AND TIMEFRAME

The current cost estimate for this project is approximately \$5,000,000, which includes only the initial scope of work as proposed in property acquisition to provide a sidewalk, as well as substantial widening and signalization on Wolf Road at the new intersection. As noted in the Village's audited financial statements, the Village continues to hold the \$850,000 contribution from Opus as Assigned Fund Balance within the General Fund. Assigned Fund Balance, as defined by the Governmental Accounting Standards Board (GASB), consists of amounts that are constrained by the Board of Trustees' with the intent to be used for specific purposes but are neither restricted or nor committed. The Village Board has decision-making authority to authorize amounts to a specific purpose and establish a new intent for these resources.

The only known external funding source that could feasibly be applied to this project would be the Village's Rebuild Illinois grant funding, valued at just under \$700,000. If the \$850,000 donation were combined with the Village's Rebuild Illinois funds (subject to State approval that the project qualifies for use of Rebuild Illinois funds), the local share would be approximately \$3,500,000 to complete the project. Restarting the engineering and plan development would require coordination, reviews, and approvals from the following agencies:

- Illinois Department of Transportation (IDOT), if using State grant
- Federal Highway Administration (FHWA), if using Federal grant
- Cook County Department of Transportation & Highways (CCDOT) for Wolf Road impacts
- Illinois State Toll Highway Authority (ISTHA) for access ramp intersection
- Army Corps of Engineers (ACOE), for proposed bridge crossing
- Illinois Department of Natural Resources (IDNR), for impacts from bridge crossing

SUMMARY

To summarize, the intent of this goal is not necessarily to propose expenditures for any particular project; rather, the intent is to determine direction regarding the status and feasibility of this project. Dependent on the direction provided, staff would either return with revised funding strategies for the 71st Street project, or provide alternatives for use of these funds.




Village of Burr Ridge
Public Works Department
 451 Commerce St.
 Burr Ridge, IL 60527
 Phone: (630) 323-4733
 FAX: (630) 323-4796

Plan Revisions	
Date:	Comments:

**PRELIMINARY
LAYOUT**

71st ST REALIGNMENT	
MPT Section No.:	N/A
Scale:	1" = 50'
Date:	June, 2004
Sheet No.:	1 of 1



VILLAGE OF BURR RIDGE
MEMORANDUM

TO: Board of Trustees

FROM: Evan Walter, Interim Village Administrator
Amy Nelson, Acting Finance Director
Dave Preissig, Public Works Director

DATE: February 4, 2021

RE: Budget Goal – Police Station Debt Service Obligation

BACKGROUND AND CONTEXT

In July 2009, the Village approved a contract to construct a new Police facility for \$5,014,360. The method of payment to fund the project included:

- Use of fees from the sale of Village Center condos - \$460,000
- Water Fund equity (included partial reimbursement from Water Fund to General Fund for prior year abatements of the Lake Michigan Water Bond Issue paid for initially by the General Fund) - \$2,000,000
- General Fund equity - \$800,000
- Future sale of land based on projected values (Pump Center Property - \$2,245,000; Rustic Acres Property - \$1,875,000)

Because the land sales had not occurred at the outset of construction, a three-year bond issue was secured for \$5,885,000 to cover the cost of construction and related costs, bond issuance costs and architectural costs. By utilizing the interest generated using equity mentioned above, the cost of debt service for the short-term bond issue was covered. In 2009, the future sale of land, coupled with other revenues, would generate more than enough to pay for the cost of the bond plus a surplus to build a new salt storage facility adjacent to the existing Public Works facility in order to replace the current facility located at Rustic Acres. Since the original bond issue in 2009, the debt on the Police Facility has been refinanced two times (2012 and 2017) for two additional five-year terms due to low interest rates and insufficient funds to pay for the principal, while continuing to use interest income on the equity to cover the interest cost of carrying the principal.

The 2017 refunding principal of \$5,970,000 is due in December 2022. Audited Fund Balance in the Debt Service Fund as of April 30, 2020 is \$4,884,206, leaving a shortfall of \$1,058,794. The Rustic Acres property was offered for sale at \$1,875,000 in 2008 but was later revised down to \$1,500,000 in 2016; this property has not been re-appraised nor has the Village received any offers near this price point since 2016.

In addition to the matter of the outstanding principal payment related to the Police facility, the Village has not yet consolidated the remaining uses of Rustic Acres into the Public Works facility at 451 Commerce Street or other suitable location. The outdoor material storage bin at Rustic Acres is the only salt storage facility for the Public Works Department, and the barn is still used to alternate off-season equipment storage (i.e. plow trucks in summer, then tractors and loaders in winter). Legat Architects initiated the data collection to assess Public Works' facility needs; however, the final assessment for site consolidation is not expected until the end of FY 2020-21.

COST AND TIMEFRAME

The 2017 Debt Certificate has a call date of December 15, 2021 by which time a decision must be made to do one of three options:

- 1) Retire the principal per terms of the obligation, either by selling Rustic Acres or alternate source of revenue.
- 2) Refinance the debt issue and delay payment of the principal payment.
- 3) Explore partial refinancing options to pay a portion of the debt's principal due in December of 2022. The cost of refinancing any element of the principal is estimated at approximately \$60,000.

If Rustic Acres is sold, immediate accommodations must be made to store the Village's seasonal salt supply elsewhere until a permanent, covered facility can be built at 451 Commerce Street or other suitable location. Uncovered, outdoor salt storage would not be permitted by Illinois EPA; however, intergovernmental agreements with a neighboring community could provide for temporary, shared storage if interim storage is required. These buildings would be inadequate as long-term arrangements for these Villages, and no contact has taken place with neighboring communities to explore what opportunities may be available. The cost of providing a comparable 1200-ton salt storage dome as well as storage for seasonal equipment at our Public Works facility would be approximately \$350,000 as well as require significant lead time to accomplish design, site planning, and construction for these needs.

SUMMARY

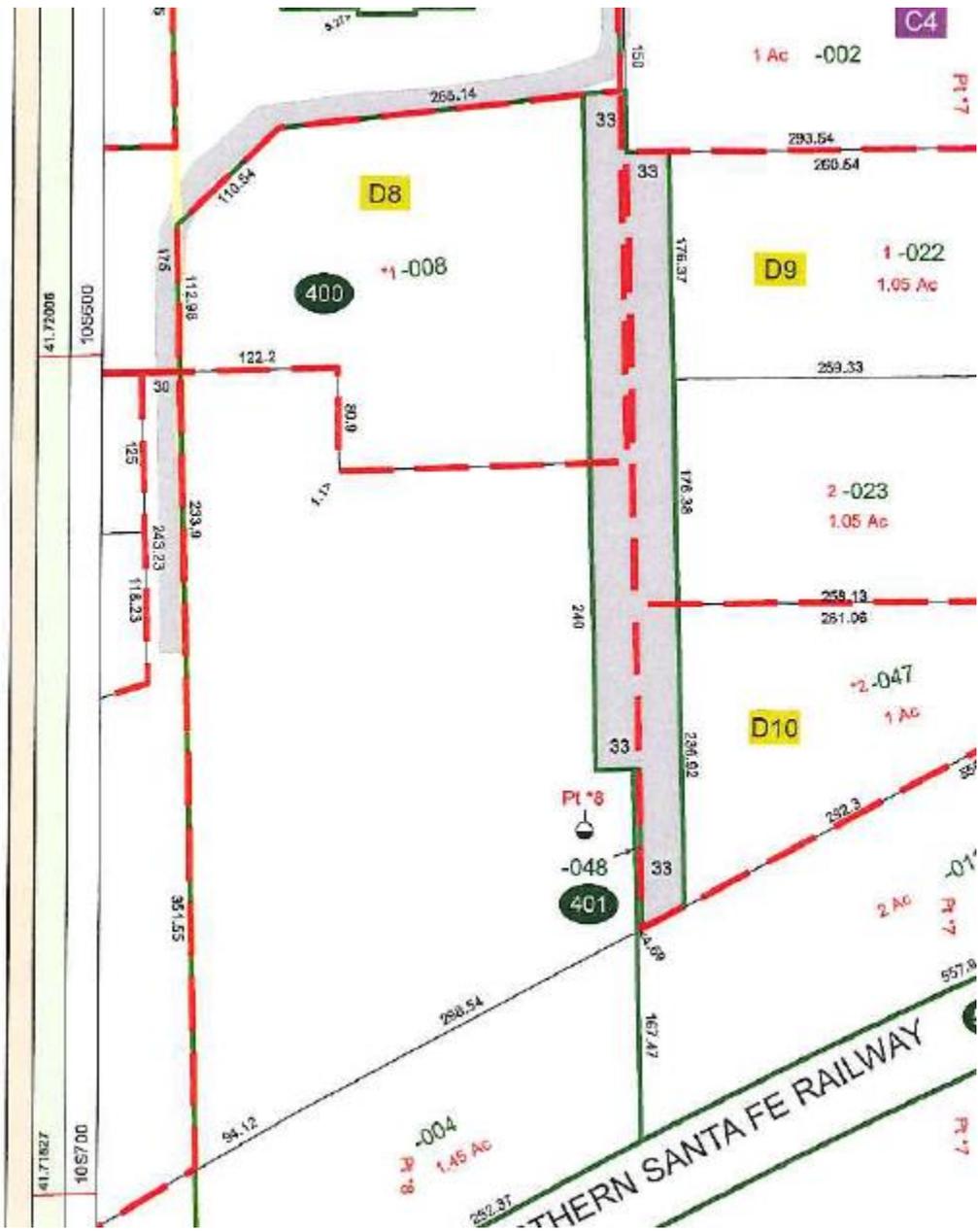
To summarize, the intent of this goal is not necessarily to propose expenditures for any particular project; rather, the intent is to determine direction regarding the status of the Debt Service Fund. Dependent on the direction provided, staff will return with solutions to accomplish the goal.

For Sale

Village of Burr Ridge Rustic Acres Property – 9400 Garfield Avenue



- 9400 Garfield Avenue; PIN #10-01-400-008 and 10-01-400-009
- Approximately 5.695 Acres; 248,085 square feet
- Water and Sanitary Sewer Adjacent to property
- Offered for Sale for \$1,500,000
- For More Information Contact:
 - Village Administrator Doug Pollock
 - dpollock@burr-ridge.gov
 - 630 654-8181, extension 2000





VILLAGE OF BURR RIDGE
MEMORANDUM

TO: Board of Trustees
FROM: Evan Walter, Interim Village Administrator
DATE: February 4, 2021
RE: Budget Goal – New Website

BACKGROUND AND CONTEXT

The Village's website (www.burr-ridge.gov) has become outmoded in terms of its ability to provide the necessary technological tools compared to those commonly expected by modern online users. The website lacks the accessibility features that are generally considered standard; many customer service features that are available on modern websites are not available or crudely available through the current technology, such as mobile rendering; and the overall design and organizational quality does not meet the expectations of the modern user. Staff recommends that the Village invest in a brand new website that meets all of the expectations or necessities of the modern user.

IMPLEMENTATION PROCEDURE

Due to the wide-ranging impact that the Village website has on all elements of Village communication, information sharing, and service provision, the Village should assemble an internal "website team" led by a staff project manager. This team would seek competitive bids and recommend a qualified firm to the Board who would then build and implement a website subject to the needs of the Village through feedback provided by the website team.

COST AND TIMEFRAME

Staff projects that the new website would cost approximately \$30,000 and would be available for public use by the end of 2021. There would likely be a minimal amount of ongoing cost for website maintenance beyond the current fiscal year (less than \$5,000 annually), as staff would become responsible for website maintenance.

FUND / ACCOUNT ASSIGNMENT

Information Technology 61-4040-50-5020 (FY2021-22)



VILLAGE OF BURR RIDGE
MEMORANDUM

TO: Board of Trustees
FROM: Evan Walter, Interim Village Administrator
DATE: February 4, 2021
RE: Budget Goal – Resident Survey

BACKGROUND AND CONTEXT

The Village has historically surveyed its resident population on topics of overall Village performance on a biennial basis. This includes discussion of staff quality, service provision, responsiveness, special events, capital funding, etc. Traditionally, this service is provided by internal staff via a Survey Monkey or similar online opinion polling technology, with a copy of the survey mailed to all residents at a cost of approximately \$10,000. Resident surveys are routinely conducted by most area municipalities and are required as part of the Police Department's ongoing CALEA certification process. Due to the rare confluence of a Mayor, Board, and Clerk election, a planned strategic goal setting session for the seated Board in summer, and the Police Department's CALEA requirement to conduct a community survey all occurring in 2021, staff recommends that the Village hire a professional public opinion firm to perform a resident survey. A professional firm would be able to provide for much richer data analysis than the standard staff-led approach that is representative of the community's present demographics.

IMPLEMENTATION PROCEDURE

Many firms which provide local public opinion surveys exist (ETC, Opinion Dynamics Corporation, Godbe Research, etc.), mostly out of state but with knowledge of the Chicagoland market that could be retained on a one-time basis to provide these services. Staff would work with these firms to attain the most competitive offering, then presenting a final survey draft to the Board.

COST AND TIMEFRAME

Staff projects that a professional resident survey would cost between \$15,000-20,000, up from the in-house cost of \$10,000. The survey would be performed in early summer 2020.

FUND / ACCOUNT ASSIGNMENT

Boards and Commissions 10-1010-80-8010 (FY2021-22)

Village of Glenview Community Survey

Findings Report

...helping organizations make better decisions since 1982

2019

Submitted to the Village of Glenview, IL

by:

ETC Institute
725 W. Frontier Lane,
Olathe, Kansas
66061

November 2019



2019 Village of Glenview Community Survey Executive Summary Report

Overview and Methodology

Overview. Between August and October of 2019, ETC Institute administered a community survey for the Village of Glenview. The purpose of the survey was to gather input from citizens as part of the Village's ongoing effort to involve citizens in long-range planning and budget decisions.

Methodology. A seven-page survey was mailed to a random sample of households throughout the Village of Glenview. The mailed survey included a postage-paid return envelope and a cover letter. The cover letter explained the purpose of the survey, encouraged residents to return their surveys in the mail, and provided a link to an online survey for those who preferred to fill out the survey online. Approximately 10 days after the surveys were mailed, residents who received the survey were contacted by email to encourage participation..

The goal was to receive at least 500 completed surveys. This goal was met, with a total of 512 households completing a survey. The results for the random sample of 512 households have a 95% level of confidence with a precision of at least +/- 4.3%. There were no statistically significant differences in the results of the survey based on the method of administration (mail vs. online). To ensure that households throughout the Village were well represented, ETC Institute geocoded the home address of respondents to the survey.

Interpretation of “Don’t Know” Responses. The percentage of “don’t know” responses has been excluded from many of the graphs in this report to assess satisfaction with residents who had used Village services and to facilitate valid comparisons with other communities in the benchmarking analysis. Since the number of “don’t know” responses often reflects the utilization and awareness of Village services, the percentage of “don’t know” responses has been included in the tabular data in Section 4 of this report. When the “don’t know” responses have been excluded, the text of this report will indicate that the responses have been excluded with the phrase “who had an opinion.”

This report contains the following:

- a summary of the methodology for administering the survey and major findings
- charts showing the overall results for the survey, including comparisons to the 2015 results (Section 1)
- benchmarking data that shows how the results for the Village of Glenview compare to other U.S. communities (Section 2)
- importance-satisfaction analysis that identifies priorities for investment (Section 3)
- tabular data showing the overall results for all questions on the survey (Section 4)
- a copy of the cover letter and survey instrument (Section 5)

Major Findings

Ratings of the Village

- Nearly all (97%) of the residents surveyed, who had an opinion, rated the Village of Glenview as an excellent or good place to live, 2% were neutral, and 1% rated the Village as below average or poor. Ninety-four percent (94%) rated the overall quality of life in the Village as excellent or good, 5% were neutral, and only 1% rated the Village as below average or poor.

Perceptions and Characteristics of the Village

- Most residents have a very positive perception of the Village of Glenview. Ninety-four percent (94%) of residents surveyed, who had an opinion, gave a rating of “very satisfied” or “satisfied” (rating of 4 or 5 on a 5-point scale) with the quality of parks and recreation services. Other areas that received a rating of “very satisfied” or “satisfied” included: quality of the library (93%), quality of hospitals and medical services (92%), feeling of safety in the community (91%), overall image and reputation of Glenview (91%), and quality of schools (91%).

Village Leadership – President and Board of Trustees

- Fifty-three percent (53%) of residents surveyed, who had an opinion, gave a rating of “very satisfied” or “satisfied” (rating of 4 or 5 on a 5-point scale) with the ease of access to the Village President and Board. Forty-five percent (45%) of residents surveyed, who had an opinion, gave a rating of “very satisfied” or “satisfied” (rating of 4 or 5 on a 5-point scale) to the overall responsiveness to their needs by the Village President and Board.

Village Leadership – Village Commissioners

- Forty-four percent (44%) of residents surveyed, who had an opinion, gave a rating of “very satisfied” or “satisfied” (rating of 4 or 5 on a 5-point scale) with the ease of access to the Commissioners. Forty-three percent (43%) of residents surveyed, who had an opinion, gave a rating of “very satisfied” or “satisfied” (rating of 4 or 5 on a 5-point scale) to the overall responsiveness to their needs by the Commissioners.

Village Leadership - Staff

- Sixty-nine percent (69%) of residents surveyed, who had an opinion, gave a rating of “very satisfied” or “satisfied” (rating of 4 or 5 on a 5-point scale) with the ease of access to Village Staff. Sixty-four percent (64%) of residents surveyed, who had an opinion, gave a rating of “very satisfied” or “satisfied” (rating of 4 or 5 on a 5-point scale) to the overall responsiveness to their needs by Village staff.

Communication

- The aspects of communication that residents, who had an opinion, gave the highest levels of “very satisfied” or “satisfied” (rating of 4 or 5 on a 5-point scale) were: the quality of the Village newsletter (79%), the quality of the Village’s website (66%), the quality of the Village’s weekly e-newsletter (65%), and the availability of information on services and programs (59%).

Police Services

- The police services that residents, who had an opinion, gave the highest levels of “very satisfied” or “satisfied” (rating of 4 or 5 on a 5-point scale) were: police response time (83%), efforts to prevent crime (73%), visibility of police in neighborhoods (71%), and police safety education programs (68%).
- Based on the sum of their top two choices, the police services that residents feel should receive the most emphasis from Village leaders over the next two years were: (1) efforts to prevent crime and (2) visibility of police in neighborhoods.

Fire and Emergency Medical Services

- Four of the five fire and emergency medical services were given a rating of “very satisfied” or “satisfied” (rating of 4 or 5 on a 5-point scale) by more than 90% of residents who had an opinion. These ratings included: overall quality of emergency medical services (95%), overall quality of fire protection (94%), overall quality of 911 services (94%), and overall quality of emergency response times (93%).
- Based on the sum of their top two choices, the fire and emergency medical services that residents feel should receive the most emphasis from Village leaders over the next two years were: (1) the overall quality of emergency medical services and (2) the overall quality of emergency response times.

Maintenance Services

- The maintenance services that residents, who had an opinion, gave the highest levels of “very satisfied” or “satisfied” ratings (rating of 4 or 5 on a 5-point scale) were: the overall cleanliness of streets/public areas (86%), maintenance of Village-owned buildings (83%), maintenance of traffic signals (83%), and maintenance of street signs (80%).
- Based on the sum of their top two choices, the maintenance services that residents feel should receive the most emphasis from Village leaders over the next two years were: (1) the maintenance of Village streets and (2) plowing of Village streets.

Utility Services

- The utility services that residents, who had an opinion, gave the highest levels of “very satisfied” or “satisfied” ratings (rating of 4 or 5 on a 5-point scale) were: residential garbage collection (93%) and residential recycling services (89%).
- Based on the sum of their top two choices, the utility services that residents feel should receive the most emphasis from Village leaders over the next two years were: (1) drinking water and (2) sanitation sewer services.

Train Stations – Downtown Station

- Seventy-nine percent (79%) of residents surveyed, who had an opinion, gave a rating of “very satisfied” or “satisfied” (rating of 4 or 5 on a 5-point scale) with building maintenance at the Downtown Station, and 59% gave a rating of “very satisfied” or “satisfied” with permit parking availability.

Train Stations – The Glen of North Glenview

- Ninety-nine percent (79%) of residents surveyed, who had an opinion, gave a rating of “very satisfied” or “satisfied” (rating of 4 or 5 on a 5-point scale) with building maintenance at the Glen of North Glenview Station, and 73% gave a rating of “very satisfied” or “satisfied” with daily fee parking availability.

Community Priorities

- The aspects of the community that received the highest levels of priority, based upon the combined percentage of “very high priority” and “high priority” responses among residents who had an opinion, were: crime prevention (90%), overall quality of life (89%), overall quality of services provided by the Village (86%), a balanced Village budget (83%), and flood prevention (81%).
- Based on the sum of their top two choices, the community priorities that residents feel should receive the most emphasis from Village leaders over the next two years were: 1) crime prevention, (2) traffic congestion, and (3) a balanced Village budget.

Other Findings

- Seventy-six percent (76%) of residents, who had an opinion, gave a rating of “very satisfied” or “satisfied” (rating of 4 or 5 on a 5-point scale) to weather related services; 16% were “neutral” and 8% were “dissatisfied” or “very dissatisfied.”
- Seventy-six percent (76%) of residents feel they get a “great deal of information” or “quite a bit of information” from the Village newsletter, and 70% feel they get a “great deal of information” or “quite a bit of information” from local news outlets.
- Forty-three percent (43%) of residents have contacted the Village with a question, problem, or complaint in the past year. Of the 43% of residents who have contacted the Village in the past year, 55% contacted the Village by phone, 23% in person, and 14% by e-mail.
- Of the 43% of residents that have contacted the Village in the past year, 86% felt the Village employee they contacted was courteous and polite.

How Glenview Compares to Other Communities

The Village of Glenview rated above the Great Lakes regional average in 40 of the 43 areas that were assessed. Glenview rated significantly higher than the Great Lakes regional average (4% or more above) in all 40 of these areas. The areas in which Glenview rated at least 15% above the Great Lakes regional average are listed below:

Service	Glenview	Great Lakes Region	Difference	Category
Quality of schools	91%	56%	35%	Perceptions and Characteristics
Quality of parks and recreation services	94%	61%	33%	Perceptions and Characteristics
Quality of Village services	80%	48%	32%	Perceptions and Characteristics
Overall image and reputation of Glenview	91%	61%	30%	Perceptions and Characteristics
As a place to raise children	98%	70%	28%	Quality of Life
Ease of access to public transportation	70%	42%	28%	Perceptions and Characteristics
As a place to live	97%	71%	26%	Quality of Life
Feeling of safety in the community	91%	66%	25%	Perceptions and Characteristics
Maintenance of Village-owned buildings	83%	58%	25%	Maintenance
Overall quality of fire safety/education programs	80%	56%	24%	Fire & Emergency Medical Services
Residential garbage collection	93%	69%	24%	Utility Services
Value received for tax dollars and fees	60%	37%	23%	Perceptions and Characteristics
Overall quality of life in Glenview	94%	72%	22%	Quality of Life
Overall cleanliness of streets/public areas	86%	64%	22%	Maintenance
Police safety education programs	68%	48%	20%	Police Services
Visibility of police in neighborhoods	71%	51%	20%	Police Services
Overall quality of emergency response times	93%	73%	20%	Fire & Emergency Medical Services
They were courteous/polite	86%	66%	20%	Customer Service
Mowing/trimming along streets/public areas	77%	58%	19%	Maintenance
Quality of the library	93%	75%	18%	Perceptions and Characteristics
Overall quality of emergency medical services	95%	77%	18%	Fire & Emergency Medical Services
Plowing of Village streets	77%	59%	18%	Maintenance
They gave prompt/accurate/complete answers	75%	58%	17%	Customer Service
Efforts to prevent crime	73%	56%	17%	Police Services
Maintenance of Village streets	66%	49%	17%	Maintenance
They helped resolve the issue	70%	53%	17%	Customer Service
Appearance of the Village	80%	64%	16%	Perceptions and Characteristics
Maintenance of sidewalks	63%	47%	16%	Maintenance
Police response time	83%	67%	16%	Police Services
Sanitation sewer services	84%	69%	15%	Utility Services
Residential recycling service	89%	74%	15%	Utility Services

The Village of Glenview **rated above the U.S. average in 40 of the 43 areas** that were assessed. Glenview rated significantly higher than the U.S. average (4% or more above) in 39 of these areas. The areas in which Glenview rated at least 15% above the U.S. average are listed below:

Service	Glenview	U.S.	Difference	Category
Quality of schools	91%	56%	35%	Perceptions and Characteristics
Quality of parks and recreation services	94%	61%	33%	Perceptions and Characteristics
Quality of Village services	80%	48%	32%	Perceptions and Characteristics
Overall image and reputation of Glenview	91%	61%	30%	Perceptions and Characteristics
Ease of access to public transportation	70%	42%	28%	Perceptions and Characteristics
Overall cleanliness of streets/public areas	86%	59%	27%	Maintenance
Feeling of safety in the community	91%	66%	25%	Perceptions and Characteristics
Mowing/trimming along streets/public areas	77%	52%	25%	Maintenance
Overall quality of life in Glenview	94%	71%	23%	Quality of Life
Value received for tax dollars and fees	60%	37%	23%	Perceptions and Characteristics
As a place to raise children	98%	76%	22%	Quality of Life
Residential garbage collection	93%	72%	21%	Utility Services
Police response time	83%	62%	21%	Police Services
They helped resolve the issue	70%	49%	21%	Customer Service
As a place to live	97%	77%	20%	Quality of Life
Residential recycling service	89%	69%	20%	Utility Services
Maintenance of sidewalks	63%	43%	20%	Maintenance
Maintenance of Village-owned buildings	83%	63%	20%	Maintenance
Overall quality of fire safety/education programs	80%	62%	18%	Fire & Emergency Medical Services
Quality of the library	93%	75%	18%	Perceptions and Characteristics
Efforts to prevent crime	73%	55%	18%	Police Services
Maintenance of Village streets	66%	48%	18%	Maintenance
They gave prompt/accurate/complete answers	75%	58%	17%	Customer Service
Availability of information on services/programs	59%	42%	17%	Communication
Plowing of Village streets	77%	60%	17%	Maintenance
Sanitation sewer services	84%	68%	16%	Utility Services
Appearance of the Village	80%	64%	16%	Perceptions and Characteristics
Police safety education programs	68%	52%	16%	Police Services
They responded in a timely manner	73%	57%	16%	Customer Service
They were courteous/polite	86%	70%	16%	Customer Service
Visibility of police in neighborhoods	71%	56%	15%	Police Services

Investment Priorities

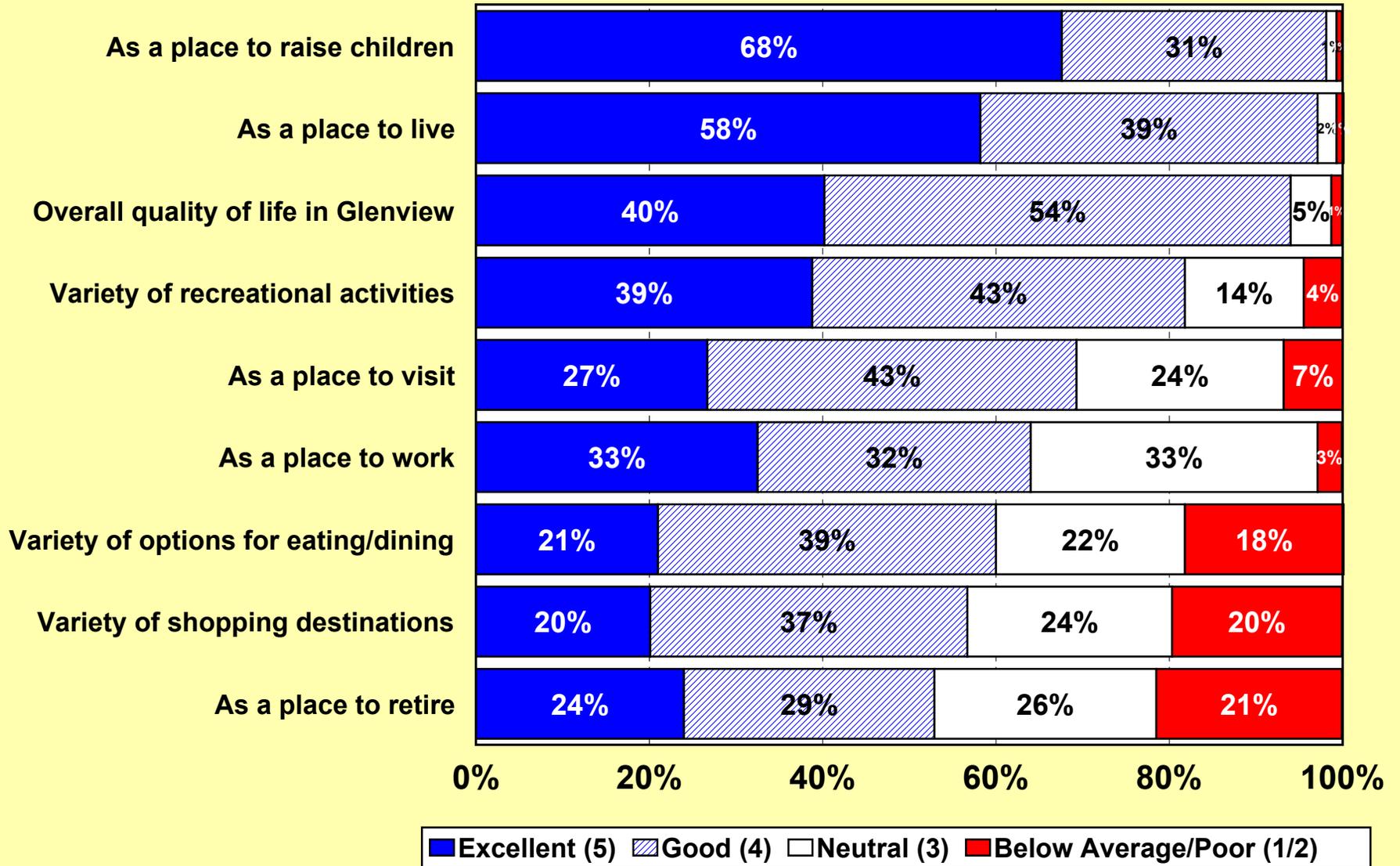
Recommended Priorities for the Next Two Years. In order to help the Village identify investment priorities for the next two years, ETC Institute conducted an Importance-Satisfaction (I-S) analysis. This analysis examined the importance that residents placed on each Village service and the level of satisfaction with each service.

By identifying services of high importance and low satisfaction, the analysis identified which services will have the most impact on overall satisfaction with Village services over the next two years. If the Village wants to improve its overall satisfaction rating, the Village should prioritize investments in services with the highest Importance Satisfaction (I-S) ratings. Details regarding the methodology for the analysis are provided in the Section 3 of this report.

- **Priorities within Departments/Specific Areas:** This level of analysis reviewed the importance of and satisfaction of services within departments and specific service areas. This analysis was conducted to help departmental managers set priorities for their department. Based on the results of this analysis, the services that are recommended as the top priorities within each department/area over the next two years are listed below:
 - **Police Services:** visibility of police in neighborhoods and efforts to prevent crime
 - **Fire and Emergency Medical Services:** none of the fire and emergency medical service categories was a high priority
 - **Maintenance:** maintenance of Village streets
 - **Utility Services:** none of the utility service categories was a high priority

Q1. Quality of Life in the Village of Glenview

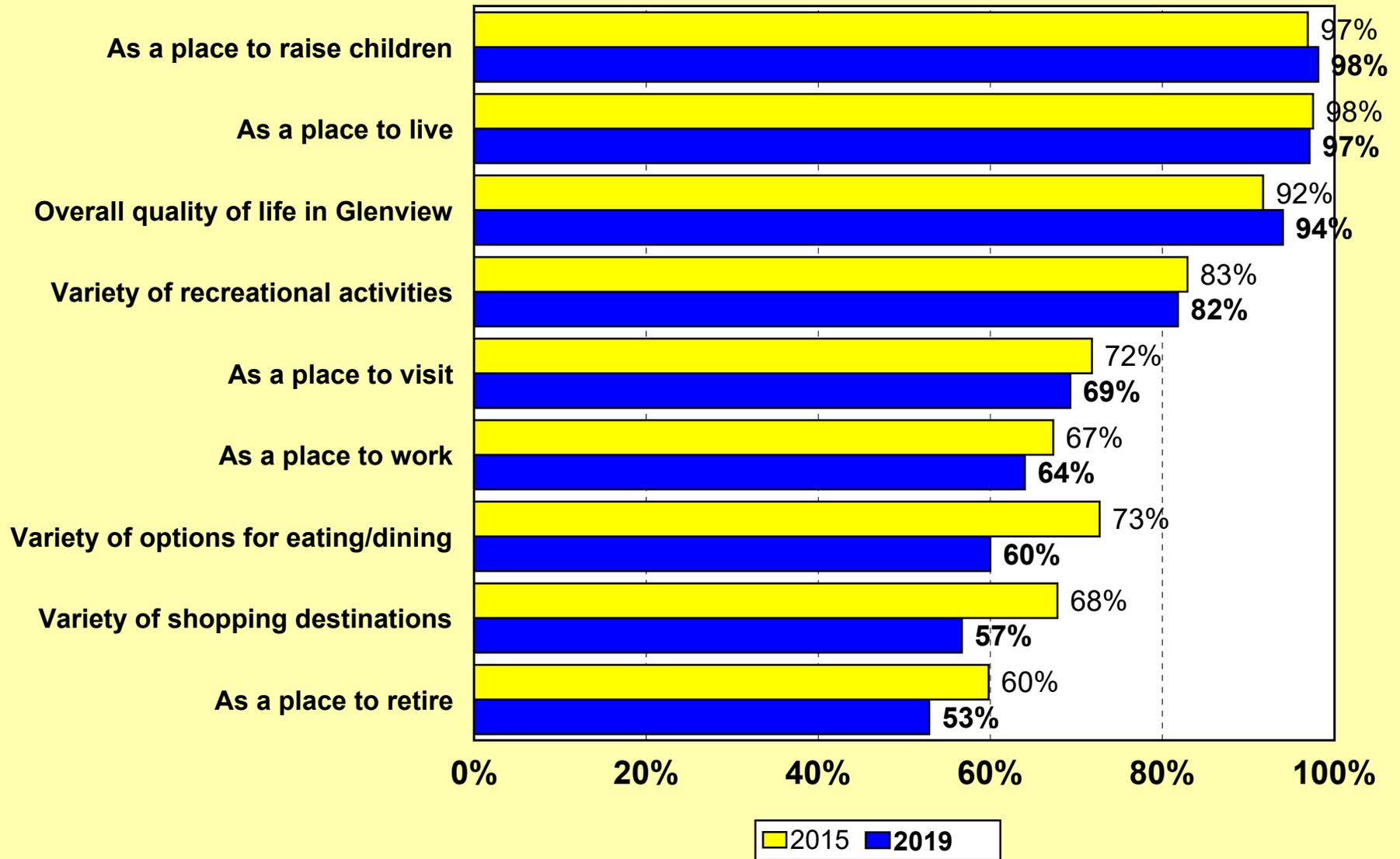
by percentage of respondents (excluding don't knows)



Source: ETC Institute (2019 - Village of Glenview, IL)

TRENDS: Quality of Life in the Village of Glenview 2015 vs. 2019

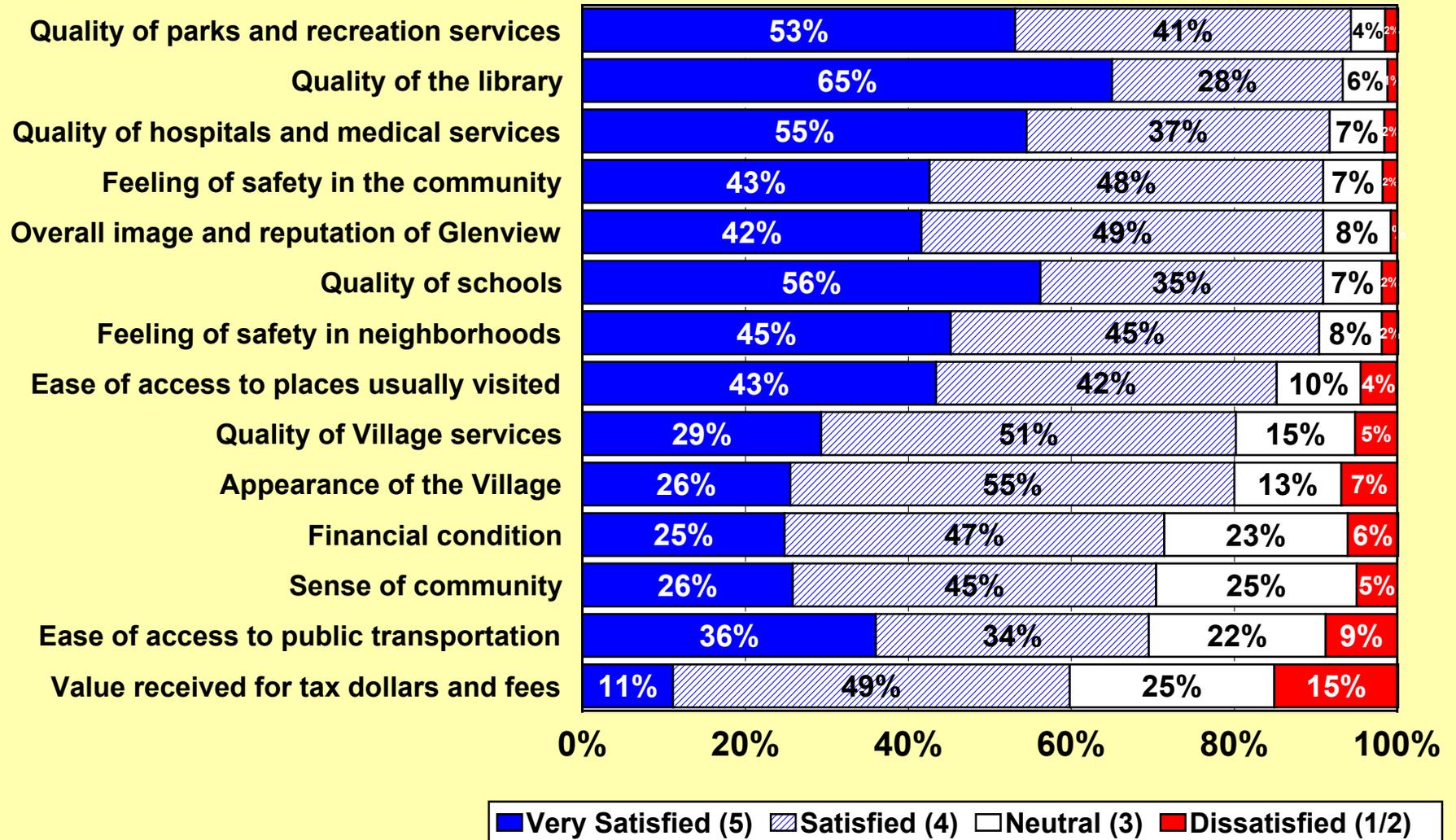
by percentage of respondents who rated the item as a 4 or 5 on a 5-point scale (excluding don't knows)



Source: ETC Institute (2019 - Village of Glenview, IL)

Q2. Overall Perceptions and Characteristics of the Village of Glenview

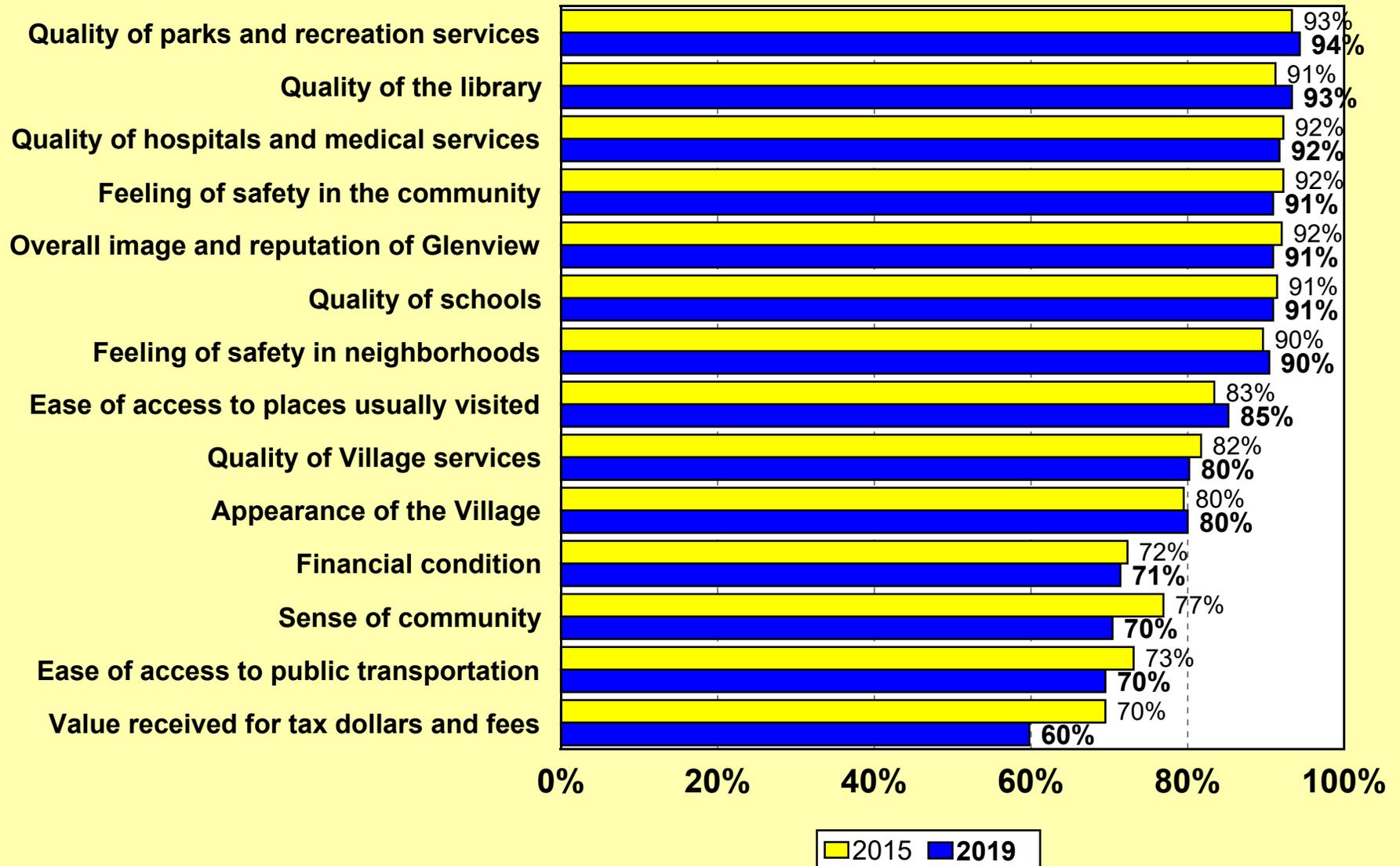
by percentage of respondents (excluding don't knows)



Source: ETC Institute (2019 - Village of Glenview, IL)

TRENDS: Overall Perceptions and Characteristics of the Village of Glenview - 2015 vs. 2019

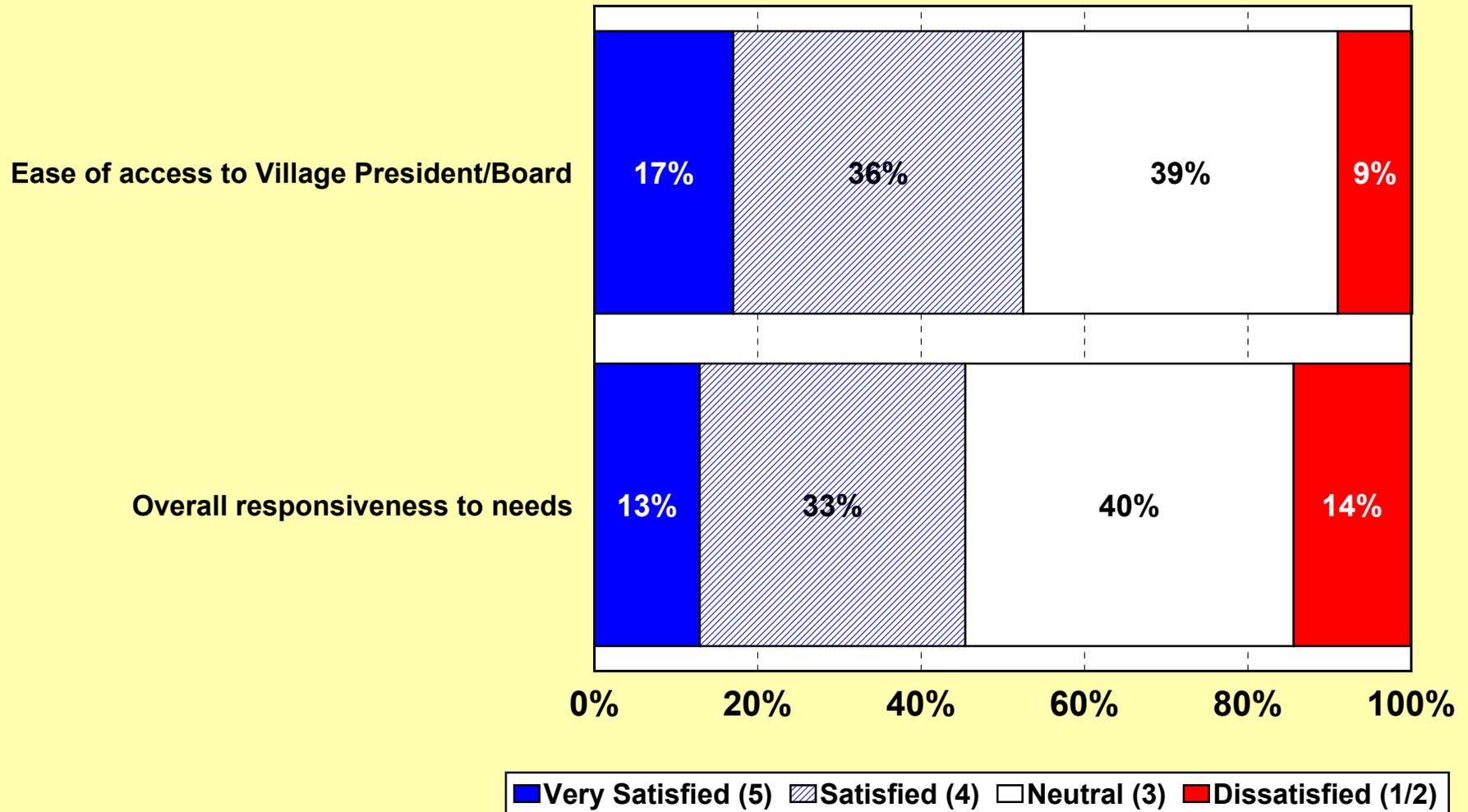
by percentage of respondents who rated the item as a 4 or 5 on a 5-point scale (excluding don't knows)



Source: ETC Institute (2019 - Village of Glenview, IL)

Q3. Overall Satisfaction With Village Leadership - Village President and Board of Trustees

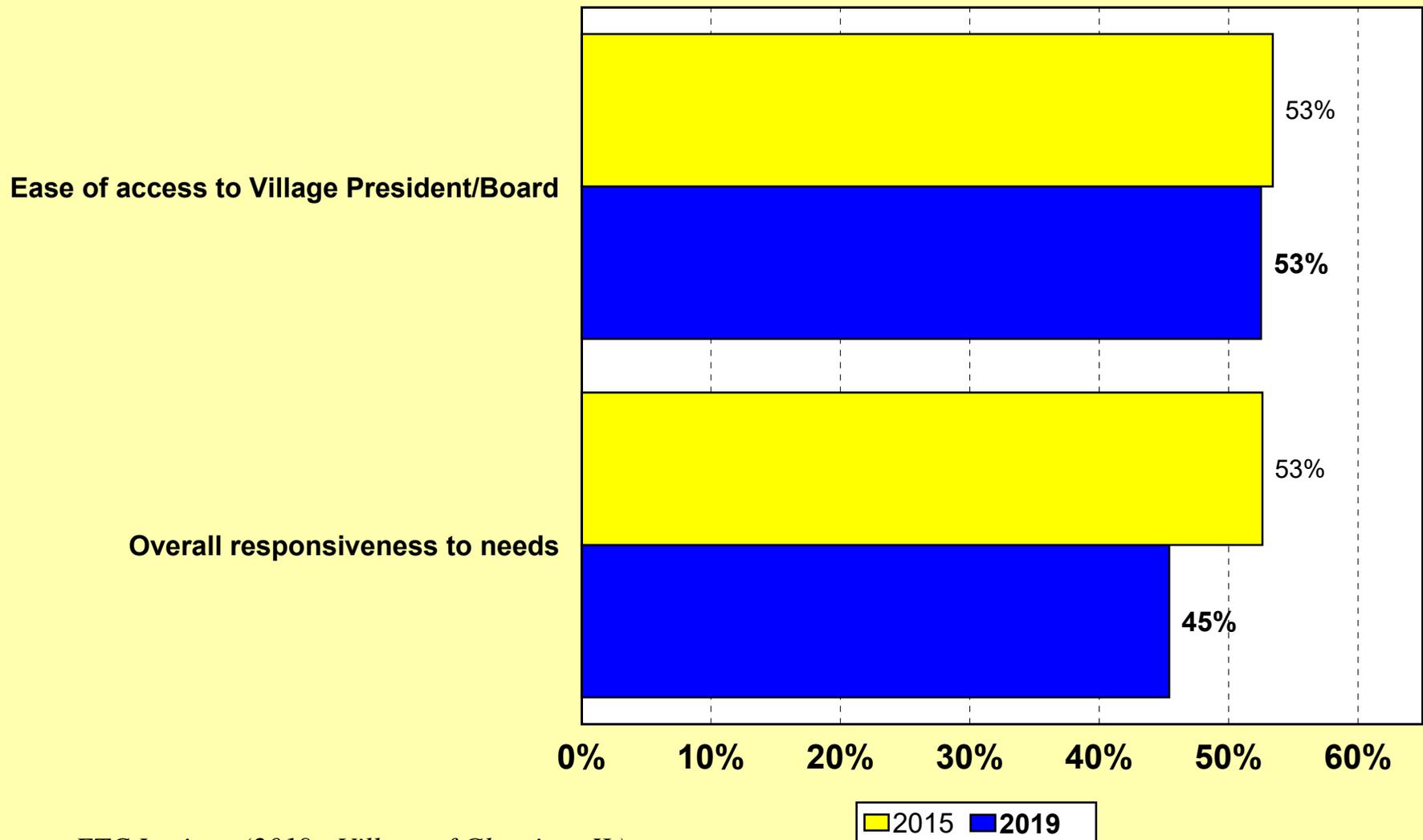
by percentage of respondents (excluding don't knows)



Source: ETC Institute (2019 - Village of Glenview, IL)

TRENDS: Overall Satisfaction With Village Leadership - Village President and Board of Trustees 2015 vs. 2019

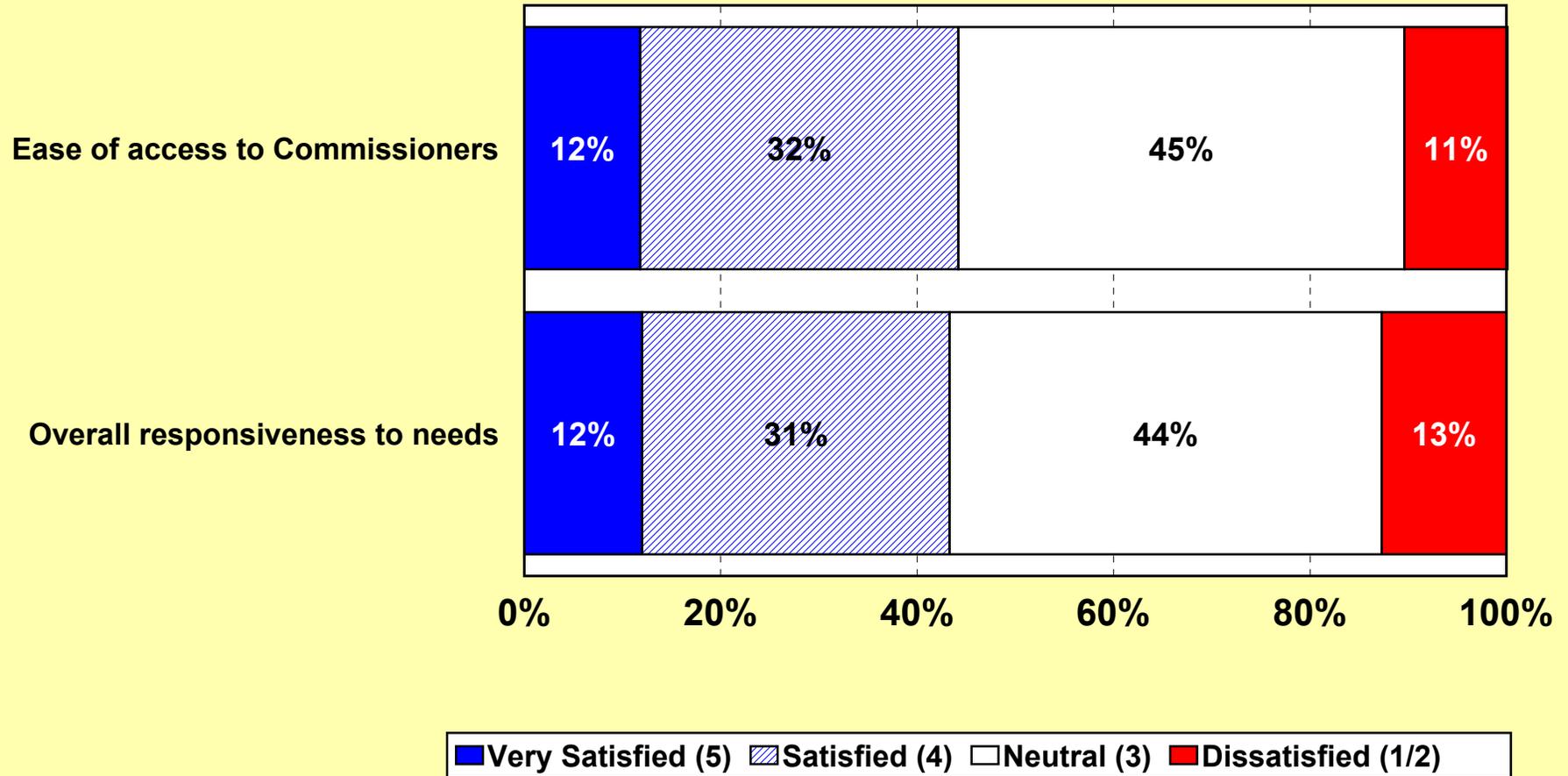
by percentage of respondents who rated the item as a 4 or 5 on a 5-point scale (excluding don't knows)



Source: ETC Institute (2019 - Village of Glenview, IL)

Q3. Overall Satisfaction With Village Leadership - Village Commissioners

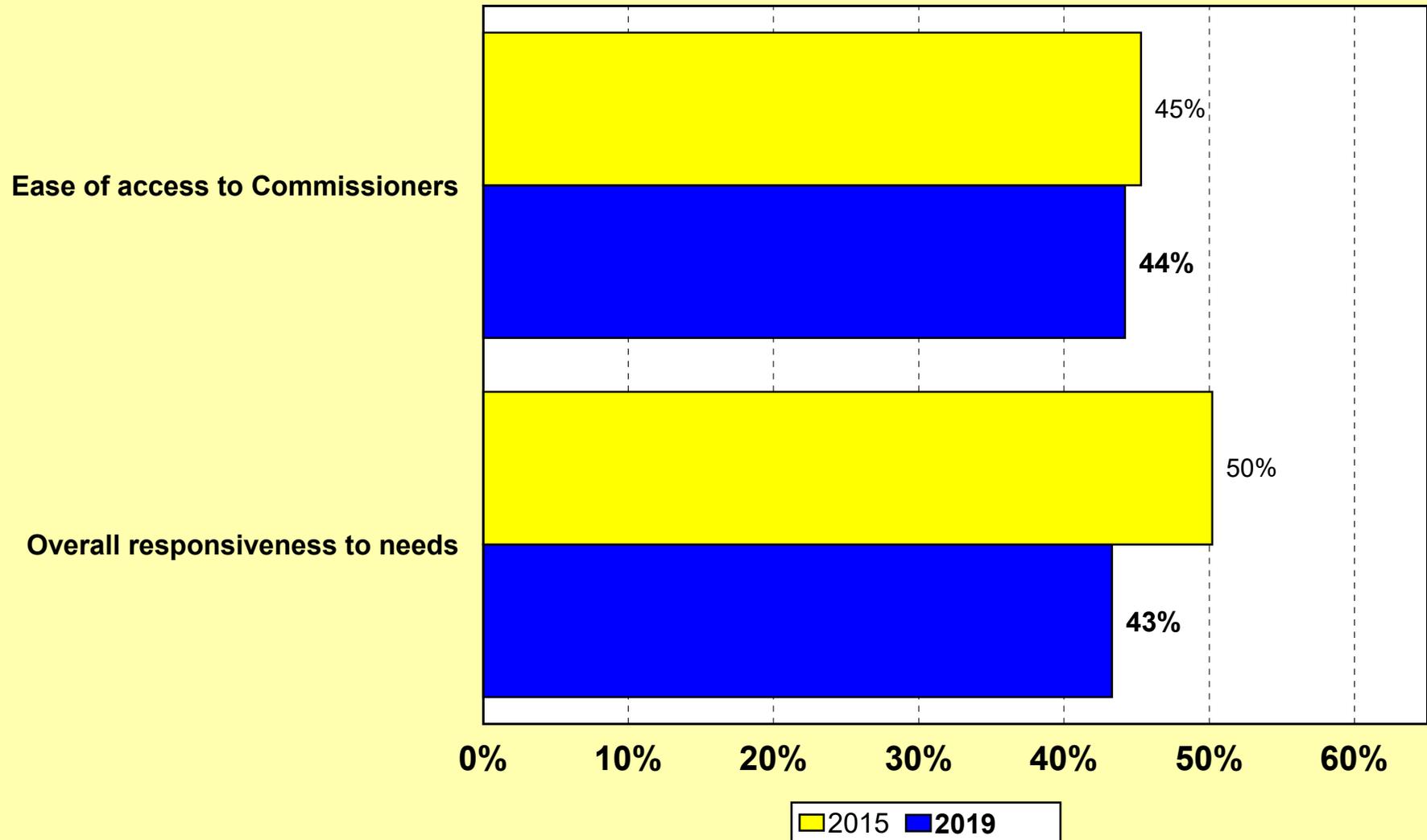
by percentage of respondents (excluding don't knows)



Source: ETC Institute (2019 - Village of Glenview, IL)

TRENDS: Overall Satisfaction With Village Leadership - Village Commissioners - 2015 vs. 2019

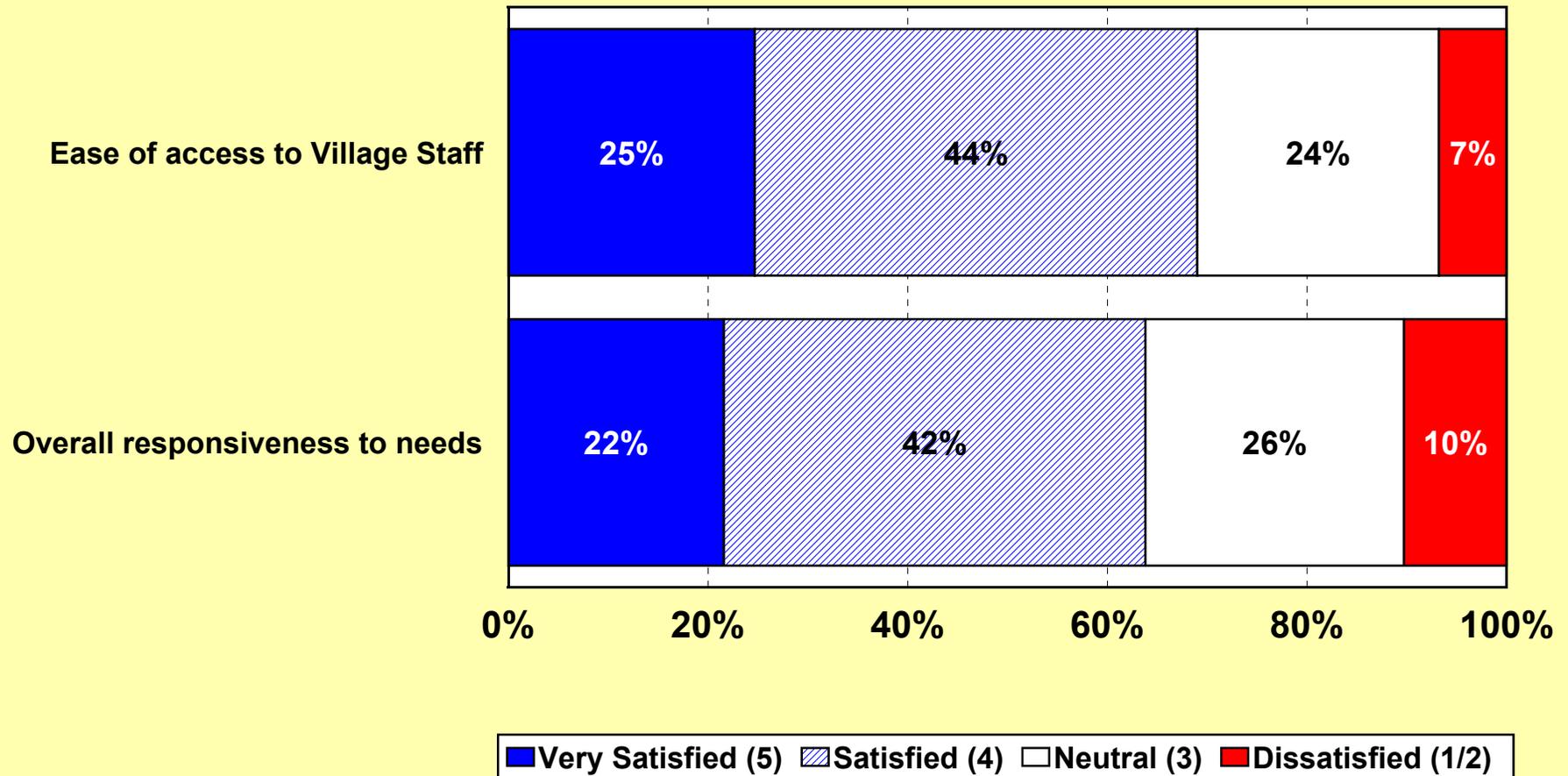
by percentage of respondents who rated the item as a 4 or 5 on a 5-point scale (excluding don't knows)



Source: ETC Institute (2019 - Village of Glenview, IL)

Q3. Overall Satisfaction With Village Leadership - Village Staff

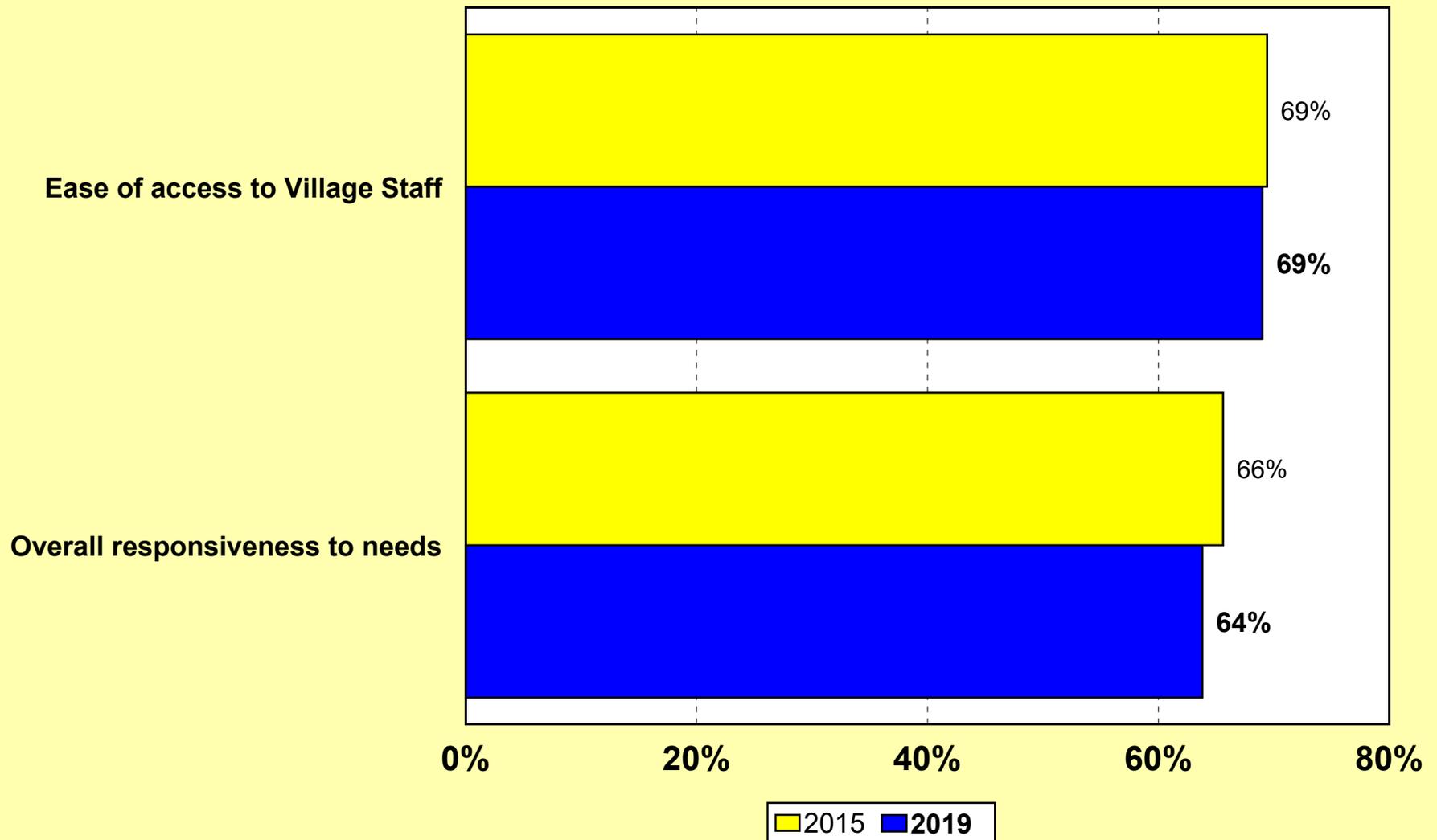
by percentage of respondents (excluding don't knows)



Source: ETC Institute (2019 - Village of Glenview, IL)

TRENDS: Overall Satisfaction With Village Leadership - Village Staff - 2015 vs. 2019

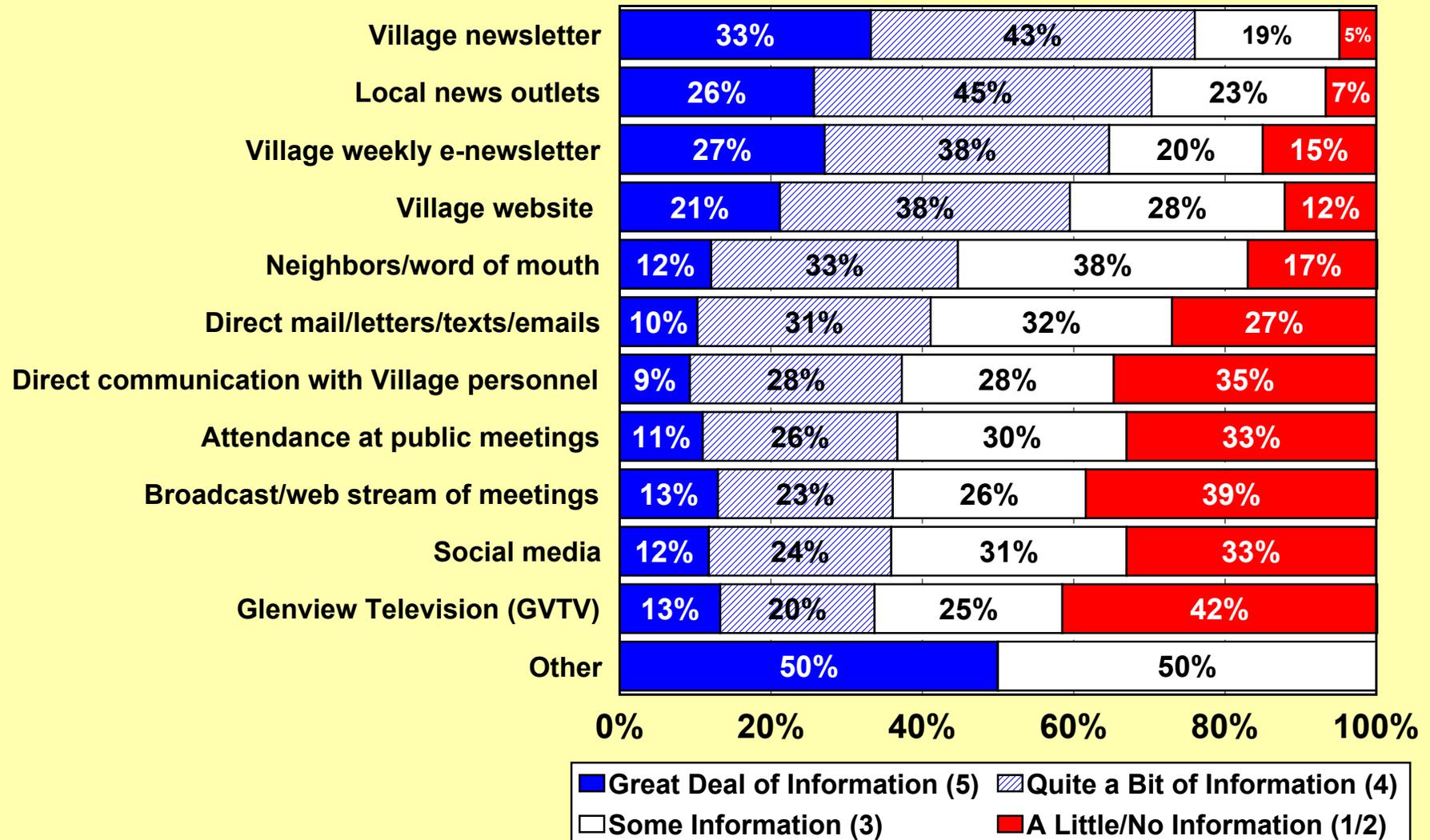
by percentage of respondents who rated the item as a 4 or 5 on a 5-point scale (excluding don't knows)



Source: ETC Institute (2019 - Village of Glenview, IL)

Q4. Please rate how much information you obtain about Village government, services, activities, events and local issues from the following sources

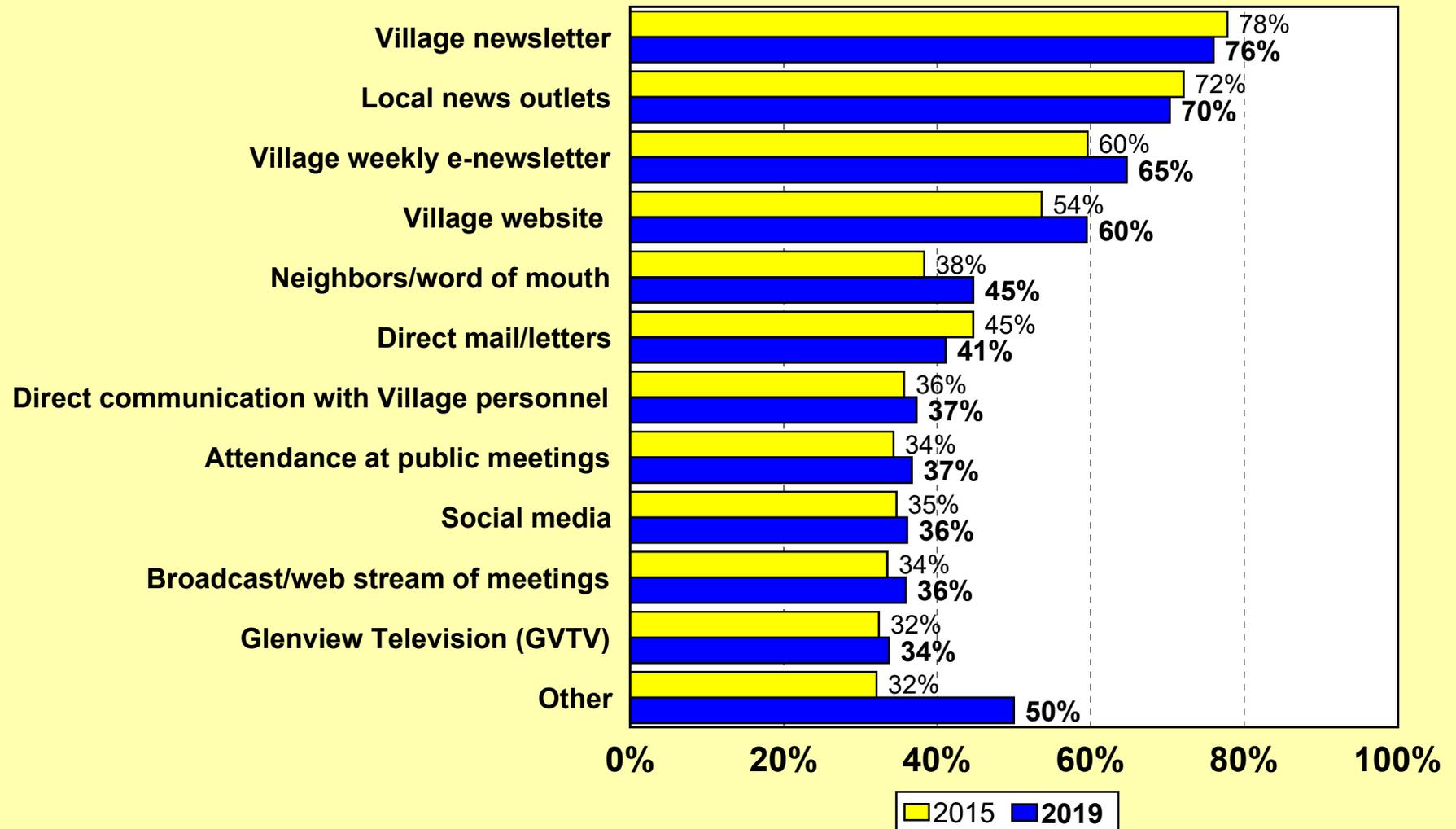
by percentage of respondents (excluding don't knows)



Source: ETC Institute (2019 - Village of Glenview, IL)

TRENDS: Please rate how much information you obtain about Village government, services, activities, events and local issues from the following sources - 2015 vs. 2019

by percentage of respondents who rated the item as a 4 or 5 on a 5-point scale (excluding don't knows)



Source: ETC Institute (2019 - Village of Glenview, IL)



VILLAGE OF BURR RIDGE
MEMORANDUM

TO: Board of Trustees

FROM: Evan Walter, Interim Village Administrator
David Preissig, P.E, Public Works Director

DATE: February 4, 2021

RE: Budget Goal – Elm Street Culvert

BACKGROUND AND CONTEXT

At its May 26, 2020 meeting, the Board of Trustees tabled discussion regarding a replacement of the Elm Street culvert at the 63rd Street Ditch. At the request of the Trustees in order for residents to express their opinions on this matter, a special meeting of the Stormwater Management Committee was conducted on June 9, 2020. The Stormwater Management Committee recommends replacing the existing corrugated metal pipe under Elm Street with a box culvert that would be 10 feet wide and 5 feet high. The majority of residents speaking and commenting at the meeting favored this option as well. This option was selected for the additional reduction of roadway flooding frequency at a marginal increase in project costs compared to the engineer's recommendation. While this piece of infrastructure is considered insufficient for the amount of outflow in the area, complete failure is considered unlikely in the near future.

IMPLEMENTATION PROCEDURE

The firm of Hampton, Lenzini and Renwick, Inc. of Woodridge, Illinois, would be retained (as previously approved) to proceed with the design of the culvert pipe preferred option while construction companies would be retained at a later date to complete the physical work.

COST AND TIMEFRAME

The proposal for design engineering and plan preparation from Hampton, Lenzini and Renwick, Inc., is \$50,000. The Board's preferred solution is projected to cost \$320,000, whose cost would be refined during the detailed design phase and budgeted for construction in FY 2021-22.

FUND / ACCOUNT ASSIGNMENT

Requires transfer of \$370,000 in General Fund balance to the Storm Water Management Fund
Storm Water Management Fund 34-0300-39-3910 (FY 2021-22)



STORMWATER COMMITTEE RECOMMENDATION: ELM STREET CULVERT

June 22, 2020

David Preissig, P.E.

Director of Public Works/Village Engineer



Existing Elm Street CMP (Corrugated Metal Pipe) Culvert



- Elliptical Pipe (6'-11" x 4'-5")
- Age unknown
- Deteriorating

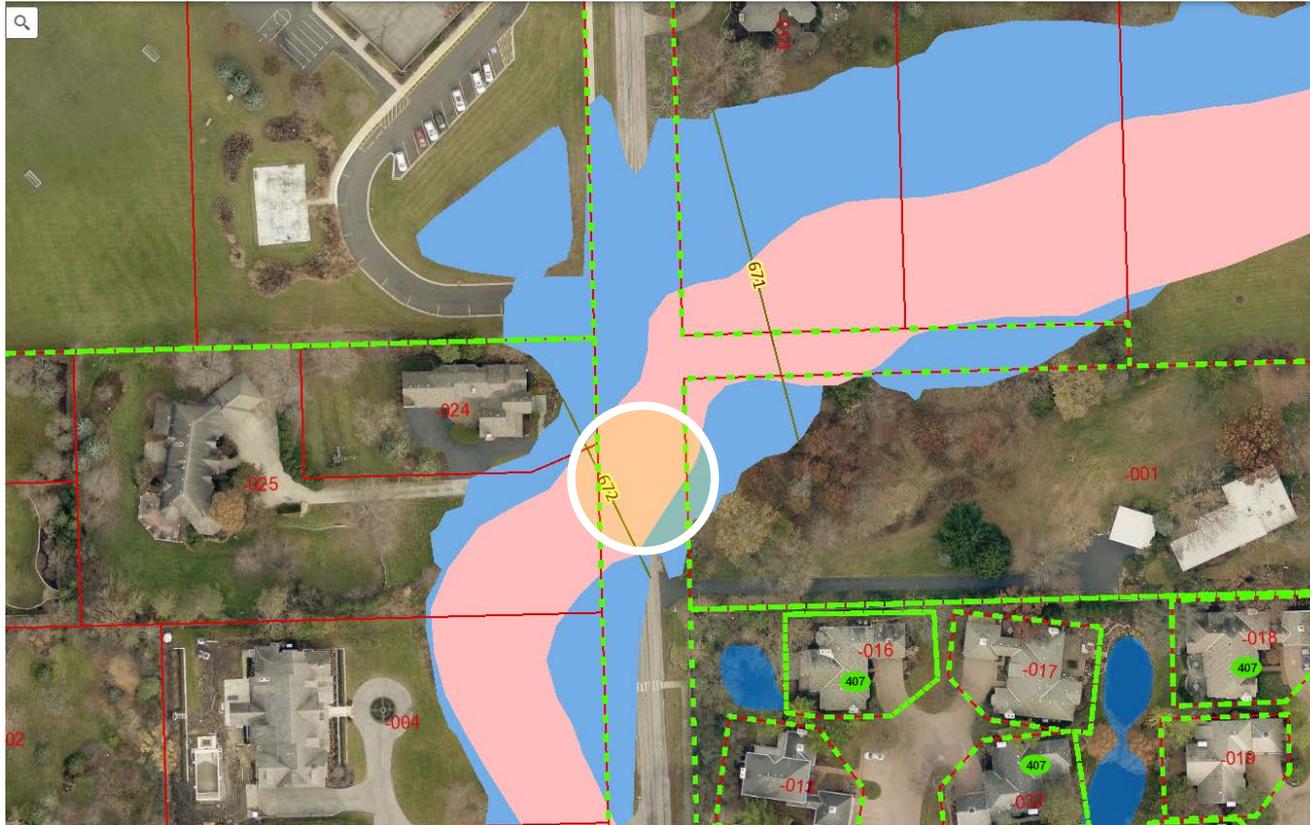


Project Purpose

- Floods 1-2 times /year
- Backwater buildup & flow concentration
 - Private property disturbance
 - Streambank erosion
- 500-800 veh. /day
- Elm School access
- Walk-to-school route



Constraints: Floodway & Floodplain



- ✓ “Part 3708” of Illinois Administrative Code “Floodway Construction in Northeastern Illinois”: cannot remove floodplain or flood storage, nor increase floodplain or velocity elsewhere.



Design Considerations

- Permitting:
 - US Army Corps of Engineers
 - Illinois Department of Natural Resources
 - DuPage County Stormwater Division
- Flooding frequency (TBD)
- Safety
- Environment (trees, wetland, passage of wildlife)
- Cost and benefit



Stormwater Committee Review

- ✓ HLR (consultant) study presented May 26
- ✓ Study made available on-line
- ✓ Committee meeting held June 9, 2020
- ✓ 21 notices mailed (1,500' upstream & downstream)
- ✓ Comments received in-person, by phone, and email



Culvert Replacement Options

Option No.	Culvert Dimensions	Estimated Roadway Overtopping Frequency	Culvert Conveyance Flow (cfs)	100-year Storm Event Overflow Depth (ft)	Estimate of Culvert and Roadway Construction Cost	Estimated Wetland Mitigation Costs	Total Estimated Construction Cost
1	Replacement In-kind	1-year	150	2.4	\$250,000	\$29,000	\$279,000
2	8'x5' Box	3-year	260	2.3	\$260,000	\$29,000	\$289,000
3	10'x5' Box	4-year	330	2.3	\$290,000	\$30,000	\$320,000
4	12'x5' Box	5-year	380	2.2	\$370,000	\$33,000	\$403,000
5	2 - 12'x5' Box	29-year	780	1.3	\$570,000	\$40,000	\$610,000
6	2- 14'x5' Box	30-year	810	1.2	\$640,000	\$44,000	\$684,000
Notes:	Box culverts are placed 6" to 12" under the invert of the stream to provide better fish and amphibian passage with natural sedimentation occurring.						
	Mitigation ratio of 1.5 to 1 assumed with wetland credits at \$175,000/acre						
	Proposed Improvements do not increase flow downstream						
	Proposed Improvements do not change floodplain or floodway boundaries present						
	Proposed Improvements modify overtopping reoccurrences						

✓ Stormwater Committee recommendation





VILLAGE OF BURR RIDGE
MEMORANDUM

TO: Board of Trustees
FROM: Evan Walter, Interim Village Administrator
DATE: February 4, 2021
RE: Budget Goal – Pathway Fund

BACKGROUND AND CONTEXT

On January 26, 2021, the Pathway Commission met to review and recommend an FY 2021-22 budget. Two major new projects and several maintenance projects were considered.

County Line Road

The County Line Road sidewalk project between 60th Street and Longwood Drive has already included in the FY 2021-22 budget as the cost of stopping the project mid-way through construction would be costlier than completing construction. There are sufficient funds in the Sidewalks/Pathway Fund to complete this construction without further need for transfers if the \$100,000 grant currently applied to the Garfield Avenue project is transferred to the County Line Road project, which is legally permitted as per the terms of the grant from the Department of Commerce and Economic Opportunity (DCEO).

Garfield Avenue

This sidewalk project has been proposed to connect a dead-end sidewalk on the east side of Garfield Avenue just north of Waterford Drive in Willowbrook to a dead end sidewalk at Rogers Farm Road in Willowbrook. In a joint agreement between the Villages of Burr Ridge and Willowbrook, construction would be substantially funded by Burr Ridge with 31% participation from Willowbrook. In 2019, the Village of Burr Ridge received a \$100,000 grant from the Illinois Department of Commerce and Economic Opportunity (DCEO) to construct this sidewalk.

The Villages of Burr Ridge and Willowbrook met on August 7, 2019, with residents along the east side Garfield Avenue whose homes are adjacent to the sidewalk project. Four of the seven affected property owners attended and they unanimously requested the sidewalk be placed on the west side of Garfield Avenue to avoid impacting their driveways and landscaping. Residents said that a sidewalk on the west side would provide better accessibility for a greater number of homes and adjacent neighborhoods. At its regular meeting of September 12, 2019, the Pathway Commission considered the input received at the August 2019 public meeting. Preliminary cost estimates were

presented for both the current east side alignment as well as an alternate west-side alignment, showing that both options are roughly equivalent in the range of \$160,000 to \$170,000. The Pathway Commission recommended to the Village Board that the proposed Garfield Avenue sidewalk remain on the east side of the street as originally planned.

The Village Board considered the matter on March 9, 2020, at which time a Burr Ridge resident repeated the earlier request to move the project to the west side. Willowbrook is not willing to contribute funding to the project if it is to be built on the west side of Garfield Avenue. The Village Board tabled the consideration to a future meeting; further Village discussion regarding this project has not yet occurred since this time.

In consultation with DCEO, the Village can extend its deadline to utilize the \$100,000 grant toward Garfield Avenue, or apply these funds toward another sidewalk project, such as the County Line Road project.

Asphalt Pathway Replacement

The Village maintains several asphalt pathways, some of which are reaching the end of their useful life. Asphalt sidewalks within the Village will require replacement with concrete, as had been completed in 2018 along the Chasemoor/Lincolnshire pathway. Replacement of the remaining asphalt sidewalk system is now estimated at approximately \$692,000. Therefore, the Village’s budget plan should contemplate future expenditures each fiscal year for the next four (4) years, ranging from \$150,000 to \$180,000, to facilitate replacement of the asphalt pathways in that timeframe, which projects are described as follows:

Burr Ridge Asphalt Sidewalk Locations & Condition							
Street	From	To	Length(ft)	Width(ft)	Area(sq ft)	Cost (\$8 sq ft)	
79th St.	County Line Rd.	Burr Oak Ln.	2,450	5	12,250	\$171,500.00	
91st St.	Spots across/next to park		2,170	5	10,850	\$151,900.00	
Burr Ridge Pkwy	Chasemoor Dr.	Bridewell Dr.	1,330	5	6,650	\$93,100.00	
County Line Rd.	Burr Ridge Pkwy.	79th St. (East side of road)	1,630	5	8,150	\$114,100.00	
Kraml Dr.	Adj. to 87th St.	Adj. to Madison St.	1,550	5	7,750	\$108,500.00	
McClintock Dr.	Portions		750	5	3,750	\$52,500.00	
Chasemoor subdivision (rear)		CONCRETE REPLACEMENT IN 2018				\$0.00	
TOTAL			9,880		49,400	\$691,600.00	

Street	Condition	Notes
79th St.	POOR	Moderate to severe longitudinal cracking, settling, and utility patches
91st St.	FAIR	Moderate cracking
Burr Ridge Pkwy	FAIR	Moderate transverse cracks and severe longitudinal cracks
County Line Rd.	FAIR	Moderate to severe transverse and longitudinal cracks
Kraml Dr.	POOR	Root damage and heaving, severe longitudinal and transverse cracking
McClintock Dr.	FAIR	Moderate to severe transverse cracking
Chasemoor subdivision (rear)	NEW 2018	

Condition Category	Remaining Life	Replacment Schedule	Area (SF)	Cost
GOOD	10+ years	2021+	0	\$ -
FAIR	5 - 10 years	2016 - 2021	29,400	\$ 411,600.00
POOR	life elapsed	Immediate	20,000	\$ 280,000.00
Based upon 2011 visual evaluation				\$ 691,600.00

COST AND TIMEFRAME

Cost estimates are included in the discussion.

FUND / ACCOUNT ASSIGNMENT

Garfield Avenue

Requires transfer of \$170,000 in General Fund balance to the Sidewalks/Pathway Fund

Asphalt Replacement

Requires transfer of up to \$280,000 (\$171,500 – 79th Street; \$108,500 – Kraml Drive) in General Fund balance to the Sidewalks/Pathway Fund

Sidewalks/Pathway Fund 32-0300-39-3910 (FY 2021-22)



VILLAGE OF BURR RIDGE
MEMORANDUM

TO: Board of Trustees

FROM: Evan Walter, Interim Village Administrator
David Preissig, P.E, Public Works Director

DATE: February 4, 2021

RE: Budget Goal – Dedicated Communications System

BACKGROUND AND CONTEXT

The Department of Public Works maintains communications among employees via VHF radios in the vehicles and Village-issued cell phones. Cell phones replaced the paging devices several years ago, and employees at home or away from work must keep the Village cell phone or an alternate cell phone accessible to them at all times. In emergencies such as water main breaks, notifications and communications to Department employees is of the utmost importance. Employees may be contacted by cell phone for 1) emergency callouts from home, 2) calls with updates and supplemental instructions, 3) emails and work orders during the work day, and 4) text messages with shift assignments for snow and ice control. Employees and supervisors in trucks, especially plow trucks in snow and ice control operations, need to communicate while driving, which is more frequently achieved with cell phones.

The cell phone has been more reliable than existing VHF radios for communication throughout the Village. As a result of tower location, terrain, and tree canopy (line-of-sight), the VHF radios used by the Public Works Department vehicles have very limited coverage at the outer extents of the Village. The Police Department identified a similar problem in 2012, which was remedied by the purchase of STARCOM radios. Additionally, cell phones should not be used by Public Works employees operating Village vehicles, as noted by State law, but also for the need to have their full attention and both hands for driving or operating accessory plows and salt spreaders. Public Works employees regularly coordinate and communicate with the Police Department in emergencies and special events. The VHF radios existing in Public Works Department vehicles, in addition to their unreliability, offer no direct communication with Police, except in the few cases of older Police vehicles that still possess a VHF radio, and officers are actively monitoring our VHF frequency. Newer Police vehicles have simply not been equipped with these radios due to inadequate coverage.

The Police Department utilizes the STARCOM21 system exclusively for radio communications, which system was selected in 2012 to address the unreliability of its previous radio devices. STARCOM21 is a public/private partnership with Motorola Solutions and the State to provide a digital, trunked voice radio network that is open to all public safety and public service agencies

statewide. This solution requires only radio purchases and annual maintenance fee, and would be immediately operable and interchangeable with existing Police radios.

Radios (15)	\$1,600 each	\$ 24,000
Annual maintenance	\$360 /year /radio *	\$ 5,400
Total Cost	*\$34/radio/mo after 1st year	\$ 29,400

IMPLEMENTATION PROCEDURE

Staff in both Public Works and Police Departments recommends the STARCOM21 radio system for its immediate interoperability among our Departments, as well other nearby mutual aid agencies such as all DuPage County departments and Tri State Fire Protection District. Despite the STARCOM21 system carrying an annual cost beyond the first year, this option is strongly recommended due to the reliability of the regional emergency communications network already built out.

COST AND TIMEFRAME

STARCOM radio system initial costs are \$29,400, with annual maintenance costs of \$6,120 in subsequent years, a figure which is sole source and does not require bidding. By providing STARCOM radios, some Public Works employees would no longer require Village cell phones during work hours, while their personal phones could be used for after-hour call-outs. Therefore, the Village cell phone costs could be reduced by 7 devices (General Utility Worker 1 employee classification), at a savings of approximately \$3,245 per year. The net annual cost of radios beyond the first year would be \$2,875 when considering the reductions of Village-issued cell phones.

FUND / ACCOUNT ASSIGNMENT

IT Fund 61-4040-70-7000 (FY2021-22)



VILLAGE OF BURR RIDGE
MEMORANDUM

TO: Board of Trustees

FROM: Evan Walter, Interim Village Administrator
John Madden, Police Chief

DATE: February 4, 2021

RE: Budget Goal – Village-Wide Smart License Plate Recognition

BACKGROUND AND CONTEXT

The Police Department has had two patrol vehicles equipped with LPR systems since 2016. Unfortunately these cameras are only beneficial when the cars are in use. Recently, the cost of fixed position LPR systems significantly reduced and made the possibility of Village wide deployment possible. Staff have been in discussion with two vendors that have systems available on a yearly lease program, Flock Safety, and Vigilant Solutions (Motorola), who both have solar powered LPR cameras that can be positioned anywhere in the Village. These systems will be an additional force multiplier to the recently approved Flock Safety “Wing” interface into the Village subdivision HOA cameras.

IMPLEMENTATION PROCEDURE

The police department administrative staff is proposing a twenty (20) LRP camera initial deployment at strategic locations throughout the Village. The priority camera placement is ingress and egress to the Village, such as 91st Street near McDonald’s, South Frontage Road near 83rd Street, and Wolf Road. Staff will work with both vendors to secure the most effective system and price.

COST AND TIMEFRAME

An estimated cost for twenty (20) cameras through Flock Safety is approximately \$60,000 per year, depending on the need for installation of mounting poles. If approved, the Village-owned cameras should be mounted and functional by fall 2021.

FUND / ACCOUNT ASSIGNMENT

Information Technology 61-4040-50-5020 (FY 2021-22 and all subsequent years)



VILLAGE OF BURR RIDGE
MEMORANDUM

TO: Board of Trustees

FROM: Evan Walter, Interim Village Administrator
David Preissig, P.E, Public Works Director

DATE: February 4, 2021

RE: Budget Goal – Police Department Security and Video System Upgrade

BACKGROUND AND CONTEXT

The Police facility security system is ten years old and in need of hardware and software upgrades. The system is comprised of three components, access control, facility video monitoring, and video monitoring of lock-up and interview rooms. The failure of various functions is occurring more frequently due to the overall age of the software and hardware.

IMPLEMENTATION PROCEDURE

Orbis Communications performed an evaluation of the building's components and provided a proposal to upgrade software and hardware. Police Department administrative staff will work with Orbis to re-evaluate the system and secure an up to date cost for replacement.

COST AND TIMEFRAME

Orbis has estimated the upgrades at approximately \$120,000. This goal would represent a place marker in the FY 2021-22 budget to allow for further study and finalization of costs for the project. If approved from the outset, staff anticipates work to be completed by fall 2021 if approved.

FUND / ACCOUNT ASSIGNMENT

Requires transfer of \$120,000 in General Fund balance to the Information Technology Fund

Information Technology Fund 61-4040-70-7000 (FY2021-22)



VILLAGE OF BURR RIDGE
MEMORANDUM

TO: Board of Trustees

FROM: Evan Walter, Interim Village Administrator
John Madden, Police Chief

DATE: February 4, 2021

RE: Budget Goal – AXON Body Cameras
Vehicle Camera Update
Replacement/Taser Replacement

BACKGROUND AND CONTEXT

On January 1, 2016, the State enacted the Law Enforcement Officer Worn Body Camera Act (50 ILCS 706/10-5). The Body Camera Act contained many provisions to ensure that all activity between a police officer and persons with whom they interact with while on duty are captured with a recording. The statute applies to all "law enforcement agencies" including State, county, and municipal police officers. Traffic stops, pedestrian stops, and traffic control activities must be captured via body cam and stored for a minimum of 90 days. The recording must be available to all requestors during that time period, while also being maintained longer than the 90 day period when they are relevant to an arrest and charge against an offender, death, or great bodily harm resulted from police contact, and other investigatory matters into a police officer's conduct. Adoption of officer-worn body cameras was not required in the Body Worn Camera Act.

In January 2021, the General Assembly approved House Bill 3653, a 764-page bill which includes many reforms to criminal justice. It is expected that Governor Pritzker will sign this bill into law imminently. The bill, among other things, mandates that all communities adopt officer-worn body cameras by July 1, 2025. The Police Department has studied the topic of officer-worn body cameras for some time, but several practical and cost issues have precluded the adoption of this technology. With cameras becoming mandated, staff requests consideration of adoption of a body worn camera program.

IMPLEMENTATION PROCEDURE

Since body worn cameras were introduced years ago, smart technology has since arrived in this industry, making the adoption of body worn cameras much more integrated into the normal duties of a police officer. Traditionally, if a department adopted body worn cameras, the municipality would be required to hire additional staff to download, edit, and redact recordings, as well as being required to purchase additional server space due to the size of the files. Body worn cameras have traditionally been very expensive propositions, with several municipalities abandoning the

program altogether due to budgetary constraints. Staff has since researched new technology in body worn cameras made by AXON (maker of TASER technology), which utilizes smart technology and machine learning to eliminate many of the previous hindrances to the adoption of body worn cameras. Among the many features provided by AXON which streamline the recording and storage process include:

- Cameras are automatically activated if sirens or lights are on, a TASER or firearm is removed from its holster, or if an officer is within a certain distance of another officer with an active camera. Cameras may also be turned on manually by officers in the event that none of the previous actions trigger recording.
- Each body camera integrates with the in-car system, which is equipped with technology that allows it to work seamlessly with the Village's newly-adopted Flock Safety technology; in other words, the cameras would act to detect license plates of stolen or wanted vehicles by simply observing and reading license plates, meaning that all of the technology that has been purchased in the subdivision cameras would then be available to the Village's sworn personnel. Axon's integration of License Plate Reader (LPR) technology is not available from any other manufacturer's body camera/in-car camera system.
- AXON's technology automatically records, uploads, and redacts personal information without the need for human intervention. For example, if an officer recorded a 20 minute conversation between themselves and an individual, the technology would automatically download uploads the data to Axon's Evidence.Com secure cloud storage servers continually during the officer's shift. If video is needed for release, any administrative personnel could simply select the portion of the video subject to redaction, with the technology automatically pixelating the selected images throughout the extent of the recording. It is estimated that AXON's technology represents a 98% time savings compared to a manual redacting process.

If approved, the Village would purchase 25 body cameras for its sworn personnel. Additionally, AXON Fleet cameras will replace the existing dashboard cameras in the patrol vehicles, and provide new Taser 7 Electronic Control Devices (ECD) for each officer.

COST AND TIMEFRAME

The annual estimated cost of the AXON program for 25 body cameras, 10 Fleet in-car mobile cameras, 25 TASER 7 devices, and installation and training is approximately \$82,600 for the first year, and \$79,850 in years two through five. The annual cost includes replacement of each body camera every 2 ½ years, replacement of each TASER device every 5 years, and replacement of each in-car camera system every 5 years. The program would start in late summer/early fall 2021.

IRMA currently offers a body camera grant program in the form of a one-time \$10,000 reimbursement grant available to any member who adopts body cameras.

FUND / ACCOUNT ASSIGNMENT

Information Technology 61-4040-50-5020 (FY 2021-22 and all subsequent years)

IRMA reserves are also suggested as a possible funding source, as this program carries considerable risk mitigation capacity for the Village.

FIVE YEAR COST ANALYSIS

Body Cameras and Taser 7	Amount
Year 1	\$57,590
Year 2	\$54,850
Year 3	\$54,850
Year 4	\$54,850
Year 5	\$54,850
Grand Total	\$276,990

Fleet	Amount
Year 1	\$24,960
Year 2	\$24,960
Year 3	\$24,960
Year 4	\$24,960
Year 5	\$24,960
Grand Total	\$124,800

VILLAGE OF BURR RIDGE

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 2/8/2021

PAYMENT DATE: 2/9/2021

FISCAL 20-21

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	\$ 109,294.93	\$ 109,294.93
23	Hotel/Motel Tax Fund	55.68	55.68
31	Capital Improvements Fund	28,434.88	28,434.88
51	Water Fund	32,960.09	32,960.09
52	Sewer Fund	248.66	248.66
61	Information Technology	61,161.13	61,161.13
	TOTAL ALL FUNDS	<u>\$ 232,155.37</u>	<u>\$ 232,155.37</u>

PAYROLL

PAY PERIOD ENDING January 23, 2021

	TOTAL PAYROLL
Board Members	\$ 2,400.00
Administration	17,213.28
Finance	8,297.38
Police	101,952.21
Public Works	22,481.73
Water	22,673.68
Sewer	5,377.11
TOTAL	<u>\$ 180,395.39</u>
GRAND TOTAL	<u><u>\$ 412,550.76</u></u>

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
 EXP CHECK RUN DATES 02/08/2021 - 02/08/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-40-4040	Chicago Tribune 8 weeks	Chicago Tribune	01/19/21	01/19/21	55.44
10-1010-40-4040	The Doings 6 months	Pioneer Press	01/21/21	167334870 Jan21	32.50
10-1010-40-4042	Mileage Reimbursement	Shirley Benedict	01/28/21	01/28/21	33.04
10-1010-50-5030	Cell Phone Reimbursement	Gary Grasso	12/21/20	02/03/21	50.00
10-1010-60-6010	Schau & Filan Nameplate	Gray Project Management LI	01/25/21	3745	150.00
10-1010-80-8010	Holiday Event for PW	Brookhaven Marketplace	12/23/20	12/23/20	23.34
10-1010-80-8025	Sergeant Exam	Industrial/Organizational	01/15/21	C49225A	1,380.00
10-1010-80-8025	Polygraph Testing Services	Kevin W. Shaughnessy	02/02/21	02-0001	460.00
Total For Dept 1010 Boards & Commissions					2,184.32
Dept 2010 Administration					
10-2010-40-4040	Dues & Subscriptions	American Planning Associat	01/08/21	060976-2113	668.00
10-2010-40-4040	Dues & Subscriptions	DuPage County Clerk	01/18/21	01/18/21	10.00
10-2010-50-5020	Elevator Inspections	Elevator Inspection Servic	12/16/20	97056	576.00
10-2010-50-5020	Elevator Inspection	Elevator Inspection Servic	12/08/20	96834	32.00
10-2010-50-5030	Cell Phone Admin	Verizon Wireless	12/21/20	9869657235	179.64
10-2010-50-5035	Plan Commission Public Hearing N	Chicago Tribune	10/29/20	027124032	141.19
10-2010-50-5075	Plan Review	B&F Construction Code Serv	01/08/21	55381	300.00
10-2010-50-5075	Inspections Dec	B&F Construction Code Serv	01/11/21	13886	839.56
10-2010-60-6000	Operating/Office Supplies	Amazon.com Credit	01/06/21	1146800931-8137830	23.59
10-2010-60-6010	Operating/Office Supplies	Amazon.com Credit	01/06/21	1146800931-8137830	13.79
10-2010-60-6010	Walter Nameplate	Gray Project Management LI	01/25/21	3745	75.00
10-2010-60-6010	Office Chair - Scanning Room	Staples	12/29/20	9825967754	155.00
Total For Dept 2010 Administration					3,013.77
Dept 4010 Finance					
10-4010-50-5020	Consulting Services	GovTemps USA, LLC	01/21/21	3663705	1,127.00
10-4010-50-5020	Consulting Services	GovTemps USA, LLC	01/28/21	3667697	2,156.00
10-4010-50-5040	Tax Forms	Staples	01/05/21	24431084	47.02
10-4010-50-5040	W2 Tax Forms	Staples	01/07/21	9826522037	13.16
10-4010-60-6000	DMR851032 Perforated Paper	Runco Office Supply	01/14/21	813992-0	13.99
Total For Dept 4010 Finance					3,357.17
Dept 4020 Central Services					
10-4020-50-5050	Central Services Copier Maintena	Image Systems & Business	01/22/21	329449	628.00
10-4020-50-5050	Maintenance Equipment	Image Systems & Business	01/15/21	328985	388.03
10-4020-50-5085	Rentals - Postage Machine 4th Qt	Pitney Bowes Global Fin.	01/13/21	01/13/21	408.99
10-4020-50-5085	Rentals - Traffic Blocks	RoadSafe Traffic Systems,	11/30/20	RT279389	3,204.00
10-4020-50-5085	Rentals - Traffic Blocks	RoadSafe Traffic Systems,	12/31/20	RT284599	3,310.80
10-4020-60-6000	TOP20360 Legal Pads - Doz	Runco Office Supply	01/14/21	813992-0	16.99
10-4020-60-6010	Operating Supplies	Amazon.com Credit	01/07/21	114-2808881-6117063	30.77
10-4020-60-6010	Cash Register Paper	Amazon.com Credit	01/07/21	113-7874703-2392260	22.88
10-4020-60-6010	Kitchen Coffee Supplies	Commercial Coffee Service,	01/18/21	159798	279.95
10-4020-60-6010	Kitchen Coffee Supplies	Commercial Coffee Service,	01/18/21	159802	54.35
10-4020-60-6010	Copy Paper	Impact Networking, LLC	01/08/21	2002675	277.00
10-4020-60-6010	Copy Paper 20LB 92 Brightness	Runco Office Supply	01/22/21	811904-0	479.84
Total For Dept 4020 Central Services					9,101.60
Dept 5010 Police					
10-5010-40-4032	Uniform Allowance Nelson, H	JG Uniforms, Inc.	01/22/21	81262	386.99
10-5010-40-4032	M Loftus Uniform Allowance	JG Uniforms, Inc.	01/12/21	80929	189.00
10-5010-40-4032	R Husarik Uniform Allowance	JG Uniforms, Inc.	01/12/21	80937	254.50
10-5010-40-4032	Uniform Allowance Nelson, H	JG Uniforms, Inc.	01/12/21	80942	89.95

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
 EXP CHECK RUN DATES 02/08/2021 - 02/08/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
10-5010-40-4032	39300-86 Trouser Cargo, Navy Pol	Ray O'Herron Co., Inc.	01/13/21	2078914	237.00
10-5010-40-4032	8100X-NB Mock T-Neck - Navy	Ray O'Herron Co., Inc.	01/13/21	2078914	28.00
10-5010-40-4032	2268 Bates, Boot GX-8 Gortex 8"	Ray O'Herron Co., Inc.	01/13/21	2078914	130.00
10-5010-40-4032	Freight	Ray O'Herron Co., Inc.	01/13/21	2078914	8.99
10-5010-40-4032	#37400-86 Trouser Hidden Cargo,	Ray O'Herron Co., Inc.	01/13/21	2078917	150.00
10-5010-40-4040	Annual Membership Dues LEAP	Illinois LEAP	02/02/21	02/02/21	50.00
10-5010-40-4040	Dues & Subscriptions Loftus	International Association	12/08/20	0080482	190.00
10-5010-40-4040	Dues & Subscriptions Madden	International Association	12/08/20	0080495	210.00
10-5010-40-4042	Juvenile Specialist Skills	North East Multi-Regional	01/08/21	278915	75.00
10-5010-50-5025	Postage	FedEx	01/20/21	7-251-31106	26.24
10-5010-50-5030	Cell Phone Police	Verizon Wireless	12/21/20	9869657235	963.66
10-5010-50-5051	Maintenance Vehicles	Aspen Auto Body, Inc.	12/18/20	30101	2,811.13
10-5010-50-5051	Maintenance Vehicles	Aspen Auto Body, Inc.	01/04/21	30136	485.57
10-5010-50-5095	Document Shredding	Accurate Document Destruct	02/01/21	6681980	48.00
10-5010-60-6000	Office Supplies	Amazon.com Credit	01/07/21	114-2808881-6117063	7.96
10-5010-70-7000	Fully Automatic AED	Cardio Partners Inc.	01/27/21	686651	3,375.00
10-5010-70-7000	Pedi-padz II	Cardio Partners Inc.	01/27/21	686651	267.00
10-5010-70-7000	PM-3-yr AED Program Management	Cardio Partners Inc.	01/27/21	686651	675.00
10-5010-70-7000	Shipping	Cardio Partners Inc.	01/27/21	686651	30.00
Total For Dept 5010 Police					10,688.99
Dept 6010 Public Works					
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	01/12/21	395618	79.18
10-6010-40-4041	PW Employee Recruitment	Premier Occupational Healt	01/07/21	95917	140.00
10-6010-40-4042	Arborist Workshop	Illinois Arborist Associat	01/19/21	1275	125.00
10-6010-40-4042	Travel Expenses - Tolls	Illinois Tollway	12/22/20	030025	26.55
10-6010-40-4042	Training & Travel	State House Inn	01/11/21	954-685574	79.80
10-6010-50-5030	Cell Phone PW	Verizon Wireless	12/21/20	9869657235	406.36
10-6010-50-5051	Maintenance Vehicles	Courtney's Safety Lane, Ir	01/07/21	3016043	122.00
10-6010-50-5053	Maintenance Streets	Industrial Electric Supply	01/25/21	12022	324.50
10-6010-50-5055	Maintenance-Signals	Meade Electric Company, Ir	01/25/21	695365	152.03
10-6010-50-5055	BR Pkway/Bridewell Traffic Signa	Meade Electric Company, Ir	01/25/21	695364	3,682.00
10-6010-50-5056	2021 Parkway Tree Trimming	Winkler's Tree Service, Ir	01/22/21	123722	12,142.80
10-6010-50-5065	Street Lighting	Constellation NewEnergy, I	12/11/20	4153080065 Dec20	2,874.16
10-6010-50-5065	Street Lighting	Constellation NewEnergy, I	01/14/21	4153080065 Jan21	2,915.63
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	01/12/21	395618	4.50
10-6010-60-6010	Operating Supplies	Amazon.com Credit	01/06/21	111-4340517-4405804	527.86
10-6010-60-6010	Operating Supplies	Menards - Hodgkins	01/12/21	66929	270.21
10-6010-60-6010	Operating Supplies	Westown Auto Supply Co. Ir	01/06/21	88725B	181.47
10-6010-60-6040	Supplies Equipment	Winter Equipment Company,	01/06/21	46460	1,674.88
10-6010-60-6041	Supplies Vehicles	FleetPride, Inc.	01/21/21	67048817	70.34
10-6010-60-6041	Supplies-Vehicles	Force America Distributing	01/05/21	001-1503717	349.33
10-6010-60-6041	Supplies Vehicles	Monroe Truck Equipment, Ir	12/29/20	331477	1,068.77
10-6010-60-6060	Bulk Rock Salt	Compass Minerals America,	01/05/21	736631	3,182.14
10-6010-60-6060	Bulk Rock Salt	Compass Minerals America,	01/08/21	739650	13,295.37
10-6010-60-6060	Bulk Rock Salt	Compass Minerals America,	01/21/21	747585	10,506.43
10-6010-60-6060	Bulk Rock Salt	Compass Minerals America,	01/22/21	748572	5,450.98
10-6010-60-6060	Salts & Chemicals	Gasaway Distributors Inc.	01/22/21	1060272	1,155.00
Total For Dept 6010 Public Works					60,807.29
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Maintenance-Buildings	Alarm Detection Systems,	101/27/21	SI-542513	342.74
10-6020-50-5052	Alarm & Fire Monitoring	Alarm Detection Systems,	101/14/21	SI-541766	907.70

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Lack of Heat VH	Dynamic Heating & Piping C	12/28/20	203787	699.60
10-6020-50-5052	PD VAV 20	Dynamic Heating & Piping C	01/13/21	203796	349.80
10-6020-50-5052	Maintenance Buildings	Patrick Murphy Plumbing &	01/29/21	33211A	295.00
10-6020-50-5052	Maintenance Buildings	Patrick B Murphy	01/12/21	32979A	240.00
10-6020-50-5052	Maintenance Buildings	Rag's Electric, Inc.	01/21/21	22747	1,714.83
10-6020-50-5058	Mat rentals - PD	Breens Inc.	01/12/21	395614	36.00
10-6020-50-5058	Mat rentals - VH & PW	Breens Inc.	01/12/21	395614	44.50
10-6020-50-5058	Janitorial Services Covid Cleani	Eco-Clean Maintenance, Inc	01/27/21	9316	980.50
10-6020-50-5058	Janitorial Services	Eco-Clean Maintenance, Inc	01/27/21	9315	1,930.38
10-6020-50-5080	Sewer- VH	DuPage County Public Works	01/14/21	30506556-01 Nov20	550.36
10-6020-50-5080	Sewer PD	DuPage County Public Works	01/14/21	30506969-01 Nov20	1,533.37
10-6020-50-5080	Public Works	Flagg Creek Water Reclamat	01/26/21	008917-000 Jan21	27.90
10-6020-50-5080	Rustic Acres	NICOR Gas	01/18/21	81110732419 Jan21	172.95
10-6020-50-5080	Public Works	NICOR Gas	01/12/21	22944400005 Jan21	1,320.40
10-6020-50-5080	Police Station	NICOR Gas	01/12/21	66468914693 Jan21	552.06
10-6020-50-5080	Village Hall	NICOR Gas	01/18/21	47025700007 Jan21	771.17
10-6020-60-6010	Consumable Products	Eco-Clean Maintenance, Inc	01/27/21	9317	1,252.50
10-6020-60-6010	Operating Supplies	Grainger, Inc.	01/18/21	9776558760	126.34
10-6020-60-6010	Salt Spreader	HD Supply Facilities Maint	01/26/21	9188474592	846.56
10-6020-60-6010	Operating Supplies	Menards - Hodgkins	01/08/21	66715	19.40
10-6020-60-6010	Cubicle Barriers	Robotunits, Inc.	01/12/21	80023673	2,075.23
10-6020-70-7010	Improvements	Alarm Detection Systems, I	01/05/21	SI-541077	3,352.50
Total For Dept 6020 Buildings & Grounds					20,141.79
Total For Fund 10 General Fund					109,294.93
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Entryway Sign	COMED	01/08/21	2257153023 Jan21	55.68
Total For Dept 7030 Special Revenue Hotel/Motel					55.68
Total For Fund 23 Hotel/Motel Tax Fund					55.68
Fund 31 Capital Improvements Fund					
Dept 8010 Capital Improvement					
31-8010-70-7080	2020 Road Program	Schroeder Asphalt Services	01/13/21	2020-420	28,434.88
Total For Dept 8010 Capital Improvement					28,434.88
Total For Fund 31 Capital Improvements Fund					28,434.88
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	01/12/21	395618	72.14
51-6030-50-5020	JULIE Annual Transmissions	Julie, Inc.	01/06/21	2021-0219	6,135.98
51-6030-50-5030	Pump Center Alarms	AT&T	12/22/20	630325420912 Dec20	311.43
51-6030-50-5030	Cell Phone Water	Verizon Wireless	12/21/20	9869657235	469.91
51-6030-50-5030	Water Modems	Verizon Wireless	12/21/20	9869657235	184.02
51-6030-50-5067	Leak & Valve Assessment Report	M.E. Simpson Co. Inc.	01/31/21	36349	5,690.00
51-6030-50-5070	Water Distribution Model & Sec R	Crawford, Murphy & Tilly,	01/15/21	0212883	375.00
51-6030-50-5070	Water Distribution Model & Sec R	Crawford, Murphy & Tilly,	01/19/21	0213008	4,982.50
51-6030-50-5080	Well #4	COMED	01/19/21	0029127044 Jan21	762.49
51-6030-50-5080	Utilities	COMED	01/11/21	9179647001 Jan21	166.75
51-6030-50-5080	Utilities	COMED	01/08/21	0793668005 Jan21	288.65

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-50-5080	Pump Center	Dyneyg Energy Services, LI	01/11/21	310428721011	4,352.94
51-6030-50-5080	Pump Center	NICOR Gas	01/12/21	47915700000 Jan21	277.83
51-6030-50-5095	Reimburse for Sprinkler Repair	Anton Tan	01/26/21	01/26/21	515.00
51-6030-50-5095	Utility Billing Jan21	Third Millennium Assoc. Ir	01/19/21	25769	1,155.08
51-6030-60-6010	Operating Supplies	Grainger, Inc.	01/19/21	9777523961	504.29
51-6030-60-6010	Operating Supplies	Grainger, Inc.	01/21/21	9780267267	8.38
51-6030-60-6010	Operating Supplies	Grainger, Inc.	01/21/21	9779796102	31.18
51-6030-60-6010	Operating Supplies	Grainger, Inc.	01/21/21	9779738286	260.37
51-6030-60-6010	Operating Supplies	Grainger, Inc.	01/20/21	9779593426	47.34
51-6030-60-6010	Operating Supplies	Grainger, Inc.	01/20/21	9779593418	213.03
51-6030-60-6010	Operating Supplies	Grainger, Inc.	01/20/21	9779496497	124.72
51-6030-60-6010	Operating Supplies	Ozinga Materials, Inc.	01/22/21	124682	1,338.82
51-6030-60-6040	Supplies Equipment	Core & Main LP	01/18/21	N589856	1,538.44
51-6030-60-6040	Supplies-Equipment	Core & Main LP	11/18/20	N326133	1,793.23
51-6030-70-7000	Freight	Core & Main LP	01/11/21	N572806	10.57
51-6030-70-7000	AG6590 Autogun w/Bluetooth	Core & Main LP	01/11/21	N572806	1,350.00
Total For Dept 6030 Water Operations					32,960.09
Total For Fund 51 Water Fund					32,960.09
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	01/12/21	395618	24.63
52-6040-50-5030	Sewer Modems	Verizon Wireless	12/21/20	9869657235	30.67
52-6040-50-5080	Utilities	COMED	01/08/21	7076690006 Jan21	148.19
52-6040-50-5080	Utilities	COMED	01/08/21	0099002061 Jan21	45.17
Total For Dept 6040 Sewer Operations					248.66
Total For Fund 52 Sewer Fund					248.66
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-40-4040	Streaming Services	Hulu, LLC	12/26/20	12/26/20	74.98
61-4040-40-4042	IT Meeting with Staff & Dept Hea	Capri Express	01/08/21	514160	131.20
61-4040-50-5020	Video Post Production Services J	Electric Brain Media, LLC	01/30/21	01/30/21	200.00
61-4040-50-5020	IT Remote Support	Orbis Solutions	01/21/21	5571050	1,475.00
61-4040-50-5020	IT Support	Orbis Solutions	02/01/21	5571104	725.00
61-4040-50-5020	IT Support	Orbis Solutions	01/28/21	5571071	1,925.00
61-4040-50-5020	Voicemail Migration/Phone Script	Orbis Solutions	01/28/21	5571071	4,750.00
61-4040-50-5030	Mobile Hot Spot	Verizon Wireless	12/21/20	9869657235	36.00
61-4040-50-5061	BS & A Annual Support 02/01/21-0	BS&A Software	02/01/21	132743	14,405.00
61-4040-50-5061	GIS Services Jan21	Cloudpoint Geospatial	01/31/21	002769	1,950.00
61-4040-50-5061	Contact Management	Constant Contact	12/31/20	12/31/20	21.25
61-4040-50-5061	DuJIS Operating Expenses	Emergency Telephone System	12/17/20	20-PRMS 104	23,530.23
61-4040-50-5061	Cyber Attack Prevention Software	Orbis Solutions	02/01/21	5571104	650.00
61-4040-50-5061	Network Monitoring	SolarWinds	12/22/20	507165	1,552.00
61-4040-50-5061	Video Conferencing	Zoom Video Communications,	01/01/21	60463515	14.99
61-4040-60-6010	Asus Monitor	Orbis Solutions	01/28/21	5571071	150.00
61-4040-60-6010	Logitech Keyboard/Mouse Combo	Orbis Solutions	01/28/21	5571071	50.00
61-4040-60-6010	W2110X HP Toner Cartridge Black	Runco Office Supply	02/01/21	815772-0	121.98
61-4040-60-6010	W2021X - HP Cyan Laserjet Toner	Warehouse Direct, Inc.	01/29/21	4876495-0	339.50
61-4040-60-6010	W2022X - HP Yellow Laserjet Tone	Warehouse Direct, Inc.	01/29/21	4876495-0	339.50
61-4040-60-6010	W2023X - HP Magenta Laserjet Ton	Warehouse Direct, Inc.	01/29/21	4876495-0	339.50

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-70-7000	Adjudication Program Hardware as	Orbis Solutions	12/17/20	5570937	4,872.00
61-4040-70-7000	Dell Laptop/Docking Station V. C	Orbis Solutions	01/28/21	5571071	900.00
61-4040-70-7000	Dell Laptop/VH Spare	Orbis Solutions	01/28/21	5571071	750.00
61-4040-70-7000	Veeam backup software upgrade	Virtual Computing Systems,	01/20/21	10203_3	1,858.00
Total For Dept 4040 Information Technology					61,161.13
Total For Fund 61 Information Technology Fund					61,161.13

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 02/08/2021 - 02/08/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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Fund Totals:

Fund 10 General Fund	109,294.93
Fund 23 Hotel/Motel Tax Fund	55.68
Fund 31 Capital Improvements Fund	28,434.88
Fund 51 Water Fund	32,960.09
Fund 52 Sewer Fund	248.66
Fund 61 Information Technology Fund	61,161.13
Total For All Funds:	232,155.37